

BAY TOWNSHIP BOARD OF TRUSTEES
MARCH 9, 2017 REGULAR MEETING MINUTES

APPROVED

CALL TO ORDER

Supervisor Moeschke called the meeting to order at 7:02PM and led with the Pledge of Allegiance. Also in attendance were Clerk J.G. Vanek, Treasurer S.L. Ritter, Trustees G.R. Monk and W. Wehrenberg.

PUBLIC COMMENT

Moeschke opened public comment at 7:02PM.

Anna Wasylewski: Updated the Board on the 2016 township assessments; total township assessed is \$207,000,000 and total taxable value is \$155,000,000.

Moeschke closed public comment at 7:04PM.

PRIOR MEETING MINUTES

MOTION by Ritter, seconded by Monk, to dispense with the reading of the February 9, 2017 Board of Trustees regular meeting minutes, passed upon unanimous affirmative voice vote of the Board Members present.

MOTION by Monk, seconded by Wehrenberg, to approve the February 9, 2017 Board of Trustees regular meeting minutes, as presented, passed upon affirmative voice vote of the Board Members present.

TREASURER REPORT

February 2017 Treasurer's report as follows:

<u>Huntington Banks Accounts</u>	
General Fund Savings	\$ 158,551.98
General Fund Checking	\$ 13,829.59
Road Fund	\$ 140,063.48
Tax Collection Fund Checking	\$ 52,369.46
Escrow Account (Checking)	\$ 1,000.00
CD (Renewed June 2016)	\$ 33,234.62
<u>4Front Federal Credit Union Account</u>	
General Fund Savings	\$ 225,190.22

Ritter reviewed a property tax forum he attended; stated it was very informative.

CLERKS WARRANTS

Vanek presented the March warrants for payment.

MOTION by Monk, seconded by Ritter, to approve the March warrants, totaling \$9,768.28, to be paid from the General Fund passed upon unanimous affirmative roll-call vote of the Board Members present.

PLANNING COMMISSION REPORT

Note: See the Planning Commission March 7, 2017 minutes for further details.

Vanek reviewed the meeting as follows:

- Held public hearing for various zoning ordinance text amendments for the definitions of buildable area and lot width, and allowing accessory dwelling units.

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- Discussed draft summer newsletter article regarding the Planning Commission decision to incorporate regulating outdoor wood furnaces within the zoning ordinance instead of a stand alone ordinance.

WEHRENBURG ENCOURAGED THE PLANNING COMMISSION TO DEVELOP WORDING SUCH THAT AN ACCESSORY BUILDING CAN BE BUILT ON AN ADJACENT LOT IF THE PRIMARY LOT AND SECONDARY LOT ARE LINKED (FOR EXAMPLE A RECORDED COVENANT, SUCH THAT THE TWO LOTS CANNOT BE SOLD SEPARATELY).

ZONING ADMINISTRATORS REPORT

Note: A copy of this report is on file with the township Clerk which has further detail.

Zoning Administrator Ron Van Zee reviewed his February 10 – March 9 written report highlighting activities regarding Zoning Permits issued, Zoning Ordinance enforcement actions taken, and other related zoning activities.

CEMETERY COMMITTEE REPORT

Monk reviewed their February 22nd meeting as follows:

- ~~Need to cut some dead trees~~ **DISCUSSED HARVESTING SOME OF THE PINE TREES** within Oaklawn Cemetery.
- Continued discussions on locating graves using ground penetrating radar.
- Working on Cemetery Sexton job description.
- March 29th is the next meeting.

TOWNSHIP TRASH PICKUP

Wehrenberg stated he has contacted Preferred Waste 2 for the 2017 “curbside” trash pickup within the township **ON PUBLIC ROADS ONLY**. Preferred Waste 2 has committed to using last years price of \$45/CYD of trash compacted. The proposed trash pickup dates would be June 8, 9, and 10.

MOTION by Wehrenberg, seconded by Ritter to accept Preferred Waste 2 quote of \$45/CYD of curb side picked up compacted trash, and that the weeks of June 8th thru the 10th are the dates the trash pick up will be done, passed upon unanimous affirmative voice vote of the Board Members present.

2017-2018 PROPOSED BUDGET

The Board reviewed the FY2017-2018 General Fund and Road Fund Revenues and Expenditures budget items draft #2, and had no further changes to the proposed budget.

CORRESPONDENCE

None received.

OTHER

Moeschke

- Discussed with township legal council the township assessor payroll classification. It was suggested to talk with attorney Bryan Graham as he is more versed in this area and also represents other townships with similar assessor situations.

Moeschke will contact Bryan Graham to discuss and report at the April meeting.

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Vanek

- Road Commission received a paving award for the township funded paving project on Camp Daggett & Stolt Road project.

WEHRENBURG REFLECTED ON THE IRONY OF THE ROAD COMMISSION RECEIVING THE AWARD WHEN BAY TOWNSHIP WAS RESPONSIBLE FOR FUNDING THIS PROJECT.

- Discussed 2017 township road projects and stated the “Bay Township Road Improvement Plan” lists Sumner Road.

Board approved getting an engineers estimate for repaving Sumner Road (between Camp Daggett & Boyne City Roads, and the portion within the Villa de Charlevoix).

Wehrenberg

- Since the township switched to the new webpage, the website is lacking information. Discussed getting the township website up-to-dated; Wehrenberg will get info on having someone accomplish this. **WILL TALK WITH BOYNE CITY SCHOOL DISTRICT ABOUT POSSIBLE RELATIONSHIPS.**

Ritter

- Attended the Resort Bear Creek Fire Department 2017 Annual fire department training dinner and stated how informative and nice it was.
- A new mailbox has been installed.

Monk

- Talked with the Boyne City Post Office regarding relocating the township hall mailbox to within the parking lot and ~~they will come out and look at an alternate location soon~~ **A LOCATION WITHIN THE PARKING LOT HAS BEEN APPROVED.**

PUBLIC COMMENT

Moeschke opened public comment at 8:19PM.

Bill Nason: Thanked the Board of considering the repaving of Sumner Road within the Villa de Charlevoix subdivision.

Anna Wasylewski: Presented a map showing the township’s 2016 property sales.

Moeschke closed public comment at 8:23PM.

ADJOURNMENT

MOTION by Wehrenberg, seconded by Moeschke, to adjourn the meeting at 8:23PM, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted

James G. Vanek
Bay Township Clerk