

BAY TOWNSHIP BOARD OF TRUSTEES
APRIL 13, 2017 REGULAR MEETING MINUTES

APPROVED

CALL TO ORDER Supervisor Moeschke called the meeting to order at 7:01PM and led with the Pledge of Allegiance. Also in attendance were Clerk J.G. Vanek, Treasurer S.L. Ritter, Trustees G.R. Monk and W. Wehrenberg.

PUBLIC COMMENT None received.

RESORT BEAR CREEK FIRE DEPARTMENT ANNUAL REPORT Resort Bear Creek Fire Department Chief Al Welseimer presented the department's 2016 annual report which summarized the department's requests for fire and emergency medical services, along with various outreach fire prevention programs.
A COPY OF THE REPORT IS ON FILE.

PRIOR MEETING MINUTES **MOTION by Monk, seconded by Ritter, to dispense with the reading of the March 9, 2017 Board of Trustees regular meeting minutes, passed upon unanimous affirmative voice vote of the Board Members present.**

MOTION by Ritter, seconded by Monk, to approve the March 9, 2017 Board of Trustees regular meeting minutes, as amended, passed upon affirmative voice vote of the Board Members present.

MOTION by Vanek, seconded by Moeschke, to dispense with the reading of the March 23, 2017 Board of Trustees special meeting minutes, passed upon unanimous affirmative voice vote of the Board Members present.

MOTION by Moeschke, seconded by Ritter, to approve the March 23, 2017 Board of Trustees special meeting minutes, as presented, passed upon affirmative voice vote of the Board Members present.

TREASURER REPORT March 2017 Treasurer's report as follows:

<u>Huntington Banks Accounts</u>	
General Fund Savings	\$ 172,730.88
General Fund Checking	\$ 4,061.63
Road Fund	\$ 150,670.82
Tax Collection Fund Checking	\$ 684.59
Escrow Account (Checking)	\$ 1,000.00
CD (Renewed June 2016)	\$ 33,234.62
<u>4Front Federal Credit Union Account</u>	
General Fund Savings	\$ 240,746.76

Ritter explained the 2016 winter delinquent tax settlement check has been received from the Charlevoix County Treasurer.

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CLERKS WARRANTS

Vanek presented the April warrants for payment.

MOTION by Ritter, seconded by Moeschke, to approve the April warrants, totaling \$11,149.43, to be paid from the General Fund passed upon unanimous affirmative roll-call vote of the Board Members present.

PLANNING COMMISSION REPORT

No April meeting.

ZONING ADMINISTRATORS REPORT

Zoning Administrator Ron Van Zee was absent due to illness.

CEMETERY COMMITTEE REPORT

Monk reviewed their April 5th meeting as follows:

- Continued drafting the Cemetery Sexton job description. The draft document has been forward onto Vanek for his review.
- Discussed possibly coordinating with Evangeline Township sharing a sexton and coordinating their roles between the two townships.

2017 SUMMER NEWSLETTER Monk reviewed the possible newsletter articles as follows:

- Ensuring your property description/properly lines are correct.
- Various local scholarships available.
- Outdoor Wood Furnace regulations being considered by the Planning Commission.
- Volunteers needed to serve on the Resort Bear Creek Fire Department.
- Resort Bear Creek Fire Contract Update (changing yearly fee from assessed value to taxable value).
- Sumner Road end onto Walloon Lake dock latter was stolen, along with various landscaping rocks.
- Wehrenberg and Vanek will coordinate together on updating the township road needs and the Camp Daggett/Stolt Road paving award.

Monk stated the publisher needs the newsletter by June 7th, so she needs article submitted to her by the middle of May.

SUMNER ROAD REPAIR ESTIMATE

Vanek presented the Charlevoix County Road Commission engineers estimate to repave two sections of Sumner Road. One section is between Camp Daggett and Boyne City Road, and the other section is from Boyne City Road West to the road end. The estimated \$185,000 costs could come in less if current bid pricing holds. The Board agreed any difference between the proposed project costs and Road Millage fund balance would come from the general fund.

MOTION by Wehrenberg, seconded by Monk to authorize the Charlevoix County Road Commission to proceed with obtaining bids for repaving Camp Daggett Road between Camp Daggett and Boyne City Roads, and between Boyne City Road West to the road end, passed upon affirmative voice vote of the Board Members present, with Ritter voting against.

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Ritter explained he voted against the road project because he didn't realize a decision would be made tonight. He questioned if other roads within the township needed repairs before Sumner Road.

Vanek stated this project was listed in the Bay Township Road Plan to be completed this year. The Board discussed holding another road forum session this summer to update the 5-year road plan. Once a date is set, an article will be drafted to be included in the summer newsletter.

ROAD & ROAD END SIGNS

Ritter discussed who is responsible for updating/replacing township marker signs, and various road end signs throughout the township. Most of these signs are faded and no longer visible.

Vanek stated the road commission is responsible for signage along the public road system in the township. Ritter will contact the road commission manager to discuss various signs that need replacing.

Ritter also stated the parking lot handicap parking designation space needs repainting; Vanek will take care of this.

CORRESPONDENCE

The Board reviewed various pieces of correspondence received.

OTHER

Vanek

- Requested update on the township assessor payroll classification. Moeschke stated he hasn't followed up on this and will have an update at the May meeting.

Wehrenberg

- Talked with the Boyne City School Superintendent regarding recruiting a student to help update/maintain the township website. The superintendent will look into it and get back with Wehrenberg.
- Met with Resort Bear Creek Fire Department Fire Chief Al Welsheimer regarding updating the fire contract to have the contract fee based on taxable value instead of assessed value. A letter will be drafted and sent to the three township supervisors (Bear Creek, Resort and Bay) asking for the contract amendment. The contract fee would be based on a 0.5-mil taxable value plus a 0.1-mil taxable value for capital improvements. The rate paid to Boyne City for fire protection is 0.675-mil taxable value.
- Will invite the Boyne City Fire Chief to attend the May meeting to give their annual report.

Monk

- Working on a list for various spring clean-up needs around the township hall.

PUBLIC COMMENT

Moeschke opened public comment at 8:05PM.

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Bill Nason: Discussed the possibility of having a blinker light installed above the intersection of Boyne City and Sumner Roads, advising motorists of the busy intersection.

Mike Krouse: Has been discussing with Zoning Administrator Van Zee regarding combining two parcels into one on Hardwood Road, and was hoping it would be discussed tonight.

Moeschke closed public comment at 8:11PM.

ADJOURNMENT

MOTION by Wehrenberg, seconded by Monk, to adjourn the meeting at 8:11PM, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted

James G. Vanek
Bay Township Clerk