

BAY TOWNSHIP BOARD OF TRUSTEES
January 09, 2020
REGULAR MEETING MINUTES
APPROVED

CALL TO ORDER Supervisor Moeschke called the meeting to order at 6:30 PM and led with the Pledge of Allegiance. Other Board members in attendance were Clerk W. Simmons, Treasurer S.L. Ritter, Trustee G.R. Monk, and Trustee W.B. Wehrenberg.

PUBLIC COMMENT Opened and closed public comment at 6:31 PM.

PRIOR MEETING MINUTES **MOTION by Moeschke, seconded by Ritter, to dispense with the reading of the December 12, 2019, Board of Trustees regular meeting minutes, passed upon unanimous affirmative voice vote of the Board Members present.**

MOTION by Simmons, seconded by Wehrenberg, to approve the December 12, 2019 Board of Trustees regular meeting minutes, as presented passed upon affirmative voice vote of the Board Members present.

TREASURER REPORT December 2019 Treasurer's report as follows:
Huntington Banks Accounts

General Fund Savings	\$ 84,809.48
General Fund Checking	\$ 17,834.33
Road Fund	\$ 262,470.46
Tax Collection Fund Checking	\$ 807,352.35
CD** (Matures July 7, 2020)	\$ 34,322.39

***Moved to 4Front Federal Credit Union Account*

4Front Federal Credit Union Account	
General Fund Savings	\$ 68,468.34

4Front Federal Credit Union Account	
CD (Matures June 16, 2020)	\$ 100,000.00 *

**Moved from general fund savings into CD*

CLERKS WARRANTS Simmons presented the warrants for payment.

MOTION by Ritter, seconded by Monk, to approve the December warrants, totaling \$12,749.52 to be paid from the General Fund, passed upon unanimous affirmative roll-call vote of the Board Members present.

PLANNING COMMISSION REPORT *Note: A copy of this report is on file with the Township Clerk which has further detail.*
 Simmons reported the Planning Commission will schedule a special use public hearing to be held on February 4, 2020 for Mark & Becky Lipchick residing at 08591 Horton Bay Road N., Petoskey, MI 49770.

Election of Officers for 2020 was held. Dave Skornia was elected Chairman, Steve Van Dam, Vice-Chairman, and Lynn Maxwell, Secretary. Meeting dates for 2020 were established and are on the web site. Simmons noted there will be one change because of a May election just announced.

The Zoning Map from the County was reviewed and forwarded to legal along with the Village Overlay information.

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ZONING ADMINISTRATORS REPORT	<i>Note: A report was not filed because of continued issues with the Zoning Administrator's computer.</i> Van Zee reported he has received three amendments to existing permit applications and is processing a new application for the Davis property located on Curtis Lane. This property received a variance three years ago.
ZONING BOARD OF APPEALS REPORT	There will be an organizational meeting to be held on January 15, 2020 at 6:30 PM.
CEMETERY COMMITTEE REPORT	The Wreaths Across America Ceremony was held on Saturday, December 14, 2019. Meeting dates and times for 2020 are ready to be posted. Meetings are held on the last Wednesday of the month. May 25, 2020 is Flag Day and December 19, 2020 will be the Wreaths Across America ceremony. Monk also noted Jeff Riley is a member of the cemetery committee.
USE OF TOWNSHIP HALL	Monk has a calendar of groups scheduled to use the Township Hall including the Charlevoix chapter of MTA, Villa De Charlevoix, and Horse Shoe Meadows. MTA will be hosted by Bay Township on Monday, January 27, 2020. Monk was given permission to purchase refreshments. Sheriff Vondra and Alan Telgenhof will be guest speakers.
RESOLUTION 2020-01-01 POVERTY GUIDELINES	<u>MOTION by Ritter, seconded by Monk to change the amount of personal assets from \$10,000 to \$12,000, Item 1d, and approve Resolution 2020-01-01 Bay Township Poverty Guidelines for 2020 passed upon a unanimous roll-call vote of Board Members present.</u>
BUDGET 2020	Simmons will send out an updated budget that includes budget items through March 31, 2020 for all Board members to review and prepare to discuss at the February meeting.
FOIA REQUESTS	Simmons to look into the Bay Township Procedure on FOIA request implemented when James Vanek was clerk clarifying, who in the township is the FOIA Coordinator.
ROAD BIDS	Wehrenberg is hoping to have final bids from the county on the 2020 road work.
OTHER	Moeschke would like to discuss with the Board on who will be responsible for the approval of the Master Plan. The Michigan Enabling Act 33 of 2008 gives the Planning Commission the right of approval. This Act came into effect after the Board approval of the 2006 Master Plan.
CORRESPONDENCE	None received.
PUBLIC COMMENT	Opened public comment at 7:30 PM.
PARKS & REC GRANTS	Lynn Maxwell brought up to the Planning Commission the opportunity for Bay Township to submit for Charlevoix Grant Funds. Simmons indicated if the Board is interested in following up on stanchions added to the docks at Lake Street end someone could look into the grant funding. Also suggested was a playground area at the Township hall. There was no interest in pursuing a playground area at the hall. Moeschke wants to make sure if we decide to go forward with a grant request all board members must be made aware of the exact scope of the request.

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Public comment closed at 7:39 PM

ADJOURNMENT

MOTION by Ritter, seconded by Monk to adjourn the meetings at 7:39 PM, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Wendy Simmons".

Wendy Simmons
Bay Township Clerk