

BAY TOWNSHIP BOARD OF TRUSTEES
May 14, 2020
REGULAR MEETING MINUTES
APPROVED

CALL TO ORDER

Supervisor Moeschke called the teleconference meeting to order at 6:30 PM and led with the Pledge of Allegiance. Other Board members in attendance on the teleconference call were Clerk W. Simmons, Treasurer S.L. Ritter, Trustee G.R. Monk. Trustee W.B. Wehrenberg was excused. (*Note: Due to the Covid-19 Pandemic this meeting, with State of Michigan Governor Whitmore's mandate, is being held via teleconference as properly posted.*)

**PRIOR MEETING
MINUTES**

MOTION by Ritter, seconded by Monk, to dispense with the reading of the April 9, 2020 Board of Trustees regular meeting minutes, passed upon unanimous affirmative voice vote of the Board Members present.

MOTION by Monk, seconded by Moeschke, to approve the April 9, 2020 Board of Trustees regular meeting minutes, as amended passed upon affirmative voice vote of the Board Members present.

TREASURER REPORT

March 31, 2020 Treasurer's report as follows:
Huntington Banks Accounts

General Fund Savings	\$ 201,346.04
General Fund Checking	\$ 15,130.38
Road Fund	\$ 405,147.10
Tax Collection Fund Checking	\$ 7,893.32
CD** (Matures July 7, 2020)	\$ 34,991.26

***Moved to 4Front Federal Credit Union Account*

4Front Federal Credit Union Account	
General Fund Savings	\$ 104,301.35

4Front Federal Credit Union Account	
CD (Matures June 16, 2020)	\$ 102,597.42*

**Moved from general fund savings into CD*

- 1) CD for bike trail will continue to stay in a CD in the amount of \$34,9991.26.
- 2) CD in 4Front in the amount of \$102,597.42 will be put into the 4Front savings account.
- 3) State of Michigan informed us there will be a cut in the Quarterly Revenue Sharing allotment because of the Covid-19 pandemic.

CLERKS WARRANTS

Simmons presented the warrants for payment.

MOTION by Ritter, seconded by Monk, to approve the May warrants, totaling \$14,670.90 to be paid from the General Fund, passed upon unanimous affirmative roll-call vote of the Board Members present.

PLANNING COMMISSION

Meeting cancelled because of COVID-19

**ZONING ADMINISTRATORS
REPORT**

No report submitted.

**ZONING BOARD OF
APPEALS REPORT**

No meeting.

No meeting.

Note: A copy of this report is on file with the Township Clerk which has further detail.

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SPRING CLEAN UP

Simmons indicated she is getting numerous calls regarding when the Bay Township Spring clean up will be scheduled and presented information on costs to use vouchers for residents to take items to the Emmet County Landfill. The Board agreed not to have a clean up this year because of the uncertainty of State Revenue Sharing funds for 2020-21. A note will go on the back of the tax bills indicating there will be NO clean up in 2020.

VANDALISM TO SUMNER ROAD END DOCKS

The newly installed docks at Sumner Road end on Walloon Lake were maliciously spray painted in red spray paint. A report was filed with the Sheriff's Department and a camera will be installed. Moeschke will contact the insurance company as the cost to repair will be approximately \$1,300.00.

NO ATV SIGN REQUIRED AT SHERWOOD PARK

Monk reported ATV's were causing damage at Sherwood Park and put up a temporary **NO ATV SIGN**. A permanent sign will be required.

The Porta John will be brought in mid-June to mid-September this year. Simmons will call and order.

LILY PAD SIGNAGE

The Lake access sign is still not in place. Monk spoke with Pat Harmon of the Charlevoix County Road Commission and he indicated every time they put the small Lake Access sign up it would be vandalized. We have requested ~~is it to~~ be put up one more time. Monk will ~~check pricing work with Paul Cauldecott and the County to move the sign from the lake front back to the road access point for \$65.00.~~

MAINTENANCE

Monk, as part of the Sexton job description, is working with the lawn care company and putting down fertilizer and Round Up prior to mulching, along with putting in a soaker hose for the shrubs located at the Township Hall.

SECURITY BOX

Simmons will look into purchasing a lockable drop off security box to be used for voter ballots as well as tax checks. Residents are voicing their concern about just dropping these items off in the little red box under the kiosk.

PUBLIC COMMENT

Public comment was opened and closed at 7:21 PM. There was no public comment.

ADJOURNMENT

MOTION by Ritter, seconded by Monk to adjourn the meeting at 7:22 PM, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted,



Wendy Simmons
Bay Township Clerk