

BAY TOWNSHIP BOARD OF TRUSTEES
August 13, 2020
REGULAR MEETING MINUTES
APPROVED

CALL TO ORDER Supervisor Moeschke called the meeting to order at 6:30 PM and led with the Pledge of Allegiance. Other Board members in attendance were Clerk W. Simmons, Treasurer S.L. Ritter, Trustee G.R. Monk and Trustee W.B. Wehrenberg.

PUBLIC COMMENT Public Comment opened and closed at 6:31 PM.

PRIOR MEETING **MOTION by Simmons, seconded by Monk, to dispense with the reading of the July 09, 2020 Board of Trustees regular meeting minutes, passed upon unanimous affirmative roll-call vote of the Board Members present.**

Supervisor Moeschke to verify if the dispensing of the reading of minutes can be done without having a Consent of Agenda as requested by the majority of the Board in the July 9, 2020 meeting.

MOTION by Monk, seconded by Moeschke to approve the July 09, 2020 Board of Trustees regular meeting minutes as amended, upon affirmative roll-call vote of the Board Members present.

TREASURER REPORT July 31, 2020 Treasurer's report as follows:
Huntington Banks Accounts

General Fund Savings	\$ 190,818.45
General Fund Checking	\$ 23,052.93
Road Fund	\$ 405,248.95
Tax Collection Fund Checking	\$ 115,266.51

4Front Federal Credit Union Account	
General Fund Savings	\$ 207,230.90

4Front Federal Credit Union Account	
CD	\$ 35,195.55

Per Ritter, Bay Township received a State of Michigan Revenue check in the amount of \$14,091.00. Also received SET (\$2.50 x 1, 319 parcels) \$3,297.50 for State Education Tax.

CLERKS WARRANTS Simmons presented the warrants for payment.

MOTION by Ritter, seconded by Monk, to approve the August warrants, totaling \$129,917.67 to be paid from the General Fund, passed upon unanimous affirmative roll-call vote of the Board Members present.

PLANNING COMMISSION There was no Planning Commission meeting held in August.

ZONING ADMINISTRATORS REPORT No report submitted.

ZONING BOARD OF APPEALS REPORT There was no Zoning Board of Appeals meeting held in August.

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CEMETERY COMMITTEE

Note: A copy of this report is on file with the Township Clerk which has further detail.

The Cemetery Committee met on July 9, 2020. The markers for Dyer Cemetery have been ordered and are expected to arrive in August.

SEXTON/MAINTENANCE REPORT

Note: A copy of this report is on file with the Township Clerk which has further detail.

The Board gave approval for the purchase of a Stihl AS 56 battery hedge trimmer in the amount of \$249.00.

The Board gave Monk approval to have Abe Dhaseleer remove/grind the large stump in Oaklawn Cemetery.

Monk will contact Pat Harmon with the Charlevoix County Road Commission regarding the grading of the Sherwood Park Road washouts. Monk will also ask Harmon of the possibility of a sign asking boaters to stay back from the swim area at Lake Street lake access site unless loading or unloading a boat as well as looking into putting swim buoys out next year. She will also contact Sheriff Vondra with regards to the camera at the end of Sumner Road.

The dead tree at Lily Pad was removed by Crandell Logging.

BOYNE CITY FIRE AND

Received the Fire Contract Invoice from Boyne City in the amount of \$ 52,564.13.

AMBULANCE CONTRACT

This is an increase of **\$6,372.00** over 2019. Received the EMS Contract Invoice in the amount of \$23,537.95. This is an increase of **\$9,839.61** over 2019 for a combined total increase of **\$16,211.61** over 2019. The Boyne City Fire contract was approved for payment. Moeschke still would like to review the contract and discuss the increase for the ambulance service our of Boyne City. Per Wehrenberg, Boyne City is figuring the amounts per the formula in the contract however, figured in was a \$211,000 shortfall. This is the portion the ambulance service needs. Because of Covid-19 the shortfall went up to \$296,000 which is spread out amongst all units. Bay Township uses 4% of the time but we are billed at 8%. Boyne City uses it at 49% and is only billed at 39%. To make up this additional shortfall Bay Townships share has increased \$9,839.61 over 2019.

Simmons brought up if due to Covid-19, Boyne City should be checking into federal funding and would like to know if the City of Boyne has looked into this. Per Wehrenberg the increase is due to lack of use because of Covid-19. Bay Township had an increase of 4 runs over last year and is being billed an additional \$9,839.61.

Moeschke will talk with John LaMonte and Mike Cain on how this formula is derived as well as call MTA.

Wehrenberg continues to disagree with the \$170,000 (millage) for Library services indicating we could purchase a library card for \$60 per resident and the cost would be less than \$60,000. Wehrenberg indicated at 1 mill we pay as much for the library as we do for our roads. Residents should be made aware of this.

ELECTION EXPENSE

Note: A copy of this report is on file with the Township Clerk which has further detail. Total cost of August 4, 2020 election was \$4,020.41 or \$9.10 per vote cast.

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CLERK DUTIES

Simmons requested the Board to consider having a true active Deputy Clerk position at \$20.00 per hour based upon approximately 10 hours +/- per month up to \$3,000 annual salary, same as the Deputy Treasurer. The Clerk position, because of the excess hours required with regards to elections, new regulations, and processes needs additional assistance. Also, it is noted Simmons will be out of town for some of the Board meetings in the future. This will require a person that knows the systems such as Quickbooks/payroll/government filings etc. Simmons spoke with Kiersten Baranski, current Deputy Clerk (in name only), and as Clerk of Hayes Township is familiar with all of the same processes and programs. She would be willing to accept this position.

Moeschke will put this on the September agenda.

CORRESPONDENCE

Received updated information from Networks Northwest.

Received another request from the Warren Group FOIA request. They did not accept the denial of their request from the board. This can be created for them but this is an extra burden of work. Moeschke wants to speak with the attorney before proceeding. Ritter indicated the Warren Group can get this information from the County at \$2.00 per parcel. Ritter will speak with other townships to see how this is being handled.

Ritter brought up a request from the Assessor to see if Bay Township has deeds for the road ends. Anna would like to create parcel numbers for them. Bay Township does not have this information.

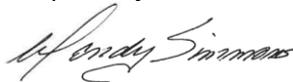
PUBLIC COMMENT

Public comment was opened and closed at 8:01 PM. There was no public comment.

ADJOURNMENT

MOTION by Simmons, seconded by Moeschke, to adjourn the meeting at 8:02 PM, passed upon affirmative roll-call vote of the Board Members present.

Respectfully submitted,



Wendy Simmons
Bay Township Clerk