

BAY TOWNSHIP BOARD OF TRUSTEES
November 24, 2020
SPECIAL MEETING MINUTES
APPROVED

- CALL TO ORDER** Supervisor Moeschke called the meeting to order at 6:30 PM and led with the Pledge of Allegiance. A ZOOM meeting was set up (due to COVID-19) for members of the public. Other Board members in attendance were Clerk W. Simmons, Treasurer S.L. Ritter (entered meeting late), Trustee G.R. Monk and Trustee W.B. Wehrenberg.
- PUBLIC COMMENT** Public Comment opened and closed at 6:32 PM.
- CLERKS WARRANTS** **MOTION by Simmons, seconded by Moeschke, to approve payment to Crozier Construction, check number 8569 in the amount of \$768.20 and payment to DTE, check number 8570 in the amount of \$44.47 totaling \$812.67 to be paid from the General Fund, passed upon unanimous affirmative roll-call vote of the Board Members present.**
- RESOLUTION #2020-11-01 DESIGNATED ASSESSOR INTERLOCAL AGREEMENT** **MOTION by Monk, seconded by Wehrenberg, to approve Resolution 2020-11-01 Interlocal agreement for the Charlevoix County Designated Assessor passed upon affirmative roll-call vote of the Board Members present.**

BAY TOWNSHIP, CHARLEVOIX COUNTY
BOARD OF TRUSTEES RESOLUTION
Resolution No. 2020-11-01

Interlocal agreement for the Charlevoix County Designated Assessor

Authorize the approval and signing of an interlocal agreement for the Charlevoix County Designated Assessor

WHEREAS, MCL 211.10g establishes the requirement for a designated assessor in each county and that such designation should be made before December 31, 2020; and,

WHEREAS, to meet the requirement of appointing a Designated Assessor for Charlevoix County, the assessing districts in Charlevoix County and the County of Charlevoix have agreed to designate Emily Selph as Designated Assessor; and,

WHEREAS, the Interlocal Agreement naming the designated assessor shall be binding upon all assessing districts upon its approval by the County Board of Commissioners, Emily Selph, a majority of the assessing districts, and the State Tax Commission; and,

WHEREAS, the Designated Assessor shall only act as the assessor of record for an assessing district when required to by the State Tax Commission pursuant to MCL 211.10g or upon direct action of the governing board of an assessing district.

NOW, THEREFORE, BE IT RESOLVED that the [governing board] of [assessing district] approves the Interlocal Agreement naming Emily Selph, an individual qualified and certified by the State Tax Commission as a Michigan

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Advanced Assessing Officer, to be the County Designated Assessor for Charlevoix County; and,

BE IT FURTHER RESOLVED THAT, the [supervisor or mayor] is authorized to sign the Interlocal Agreement.

The foregoing resolution offered by Board Member **Simmons** and supported by Board Member **Wehrenberg**.

Upon roll call vote, the following voted:

NAY	AYE	Absent
	Moeschke	
	Monk	
	Wehrenberg	
	Simmons	
		Ritter

Chairperson declared the resolution adopted.



Bay Township Clerk

CERTIFICATE

I, Wendy Simmons, the duly elected and acting Clerk of Bay Township, hereby certify that the aforementioned resolutions were adopted by the Board of Trustees of Bay Township at a regular meeting of said Board held on November 24, 2020, at which meeting a quorum was present, by a roll call vote of said members as therein set forth; that said resolution was ordered to take immediate effect.

DECEMBER BOARD MTG.

The December Board of Trustee meeting date will be changed to Thursday, December 17, 2020 at 6:30 PM. The meeting will be via zoom as directed by the Governor of the State of Michigan.

PUBLIC COMMENT

Opened and Closed Public Comment at 6:32 PM

ADJOURNMENT

MOTION by Moeschke, seconded by Simmons, to adjourn the meeting at 6:32 PM, passed upon affirmative roll-call vote of the Board Members present.

Respectfully submitted,



Wendy Simmons
Bay Township Clerk