

**BAY TOWNSHIP BOARD OF TRUSTEES**  
**JANUARY 23, 2018 SPECIAL MEETING MINUTES**

**APPROVED**

**CALL TO ORDER**

Supervisor Moeschke called the meeting to order at 6:30PM and led with the Pledge of Allegiance. Also in attendance were Clerk J.G. Vanek, Treasurer S.L. Ritter, and Trustees G.R. Monk and W. Wehrenberg.

Moeschke explained the purpose of tonight's meeting is to discuss Vanek upcoming resignation and the subsequent clerk appointment.

Vanek stated if the Board can decide on an appointment tonight he is prepared to resign within the required 30 day timeframe.

The Board deliberated on Vanek's resignation and appointing Wendy Simmons as the replacement.

Vanek presented his January 23, 2018 Letter of Resignation to be effective February 21<sup>st</sup>, 2018 at 11:59PM.

**MOTION by Wehrenberg, seconded by Monk to accept James G. Vanek's letter of resignation as Bay Township Clerk, effective February 21, 2018 at 11:59PM, passed upon affirmative voice vote of the Board Members present.**

**MOTION by Wehrenberg, seconded by Monk, to appoint Wendy Simmons as Bay Township Clerk, effective February 22<sup>nd</sup>, 2018 at 12AM, motion passed, with Vanek abstaining from the vote.**

**PUBLIC COMMENT**

Moeschke opened public comment at 7:03PM.

Steve Van Dam: Thanked the Board for appointing Wendy Simmons as the township clerk.

Moeschke closed public comment at 6:37PM.

**ADJOURNMENT**

**MOTION by Ritter, seconded by Wehrenberg, to adjourn the meeting at 6:37PM, passed upon affirmative voice vote of the Board Members present.**

Respectfully submitted

James G. Vanek  
Bay Township Clerk