

BAY TOWNSHIP BOARD OF TRUSTEES
SEPTEMBER 13, 2018 REGULAR MEETING MINUTES

APPROVED

- 1 **CALL TO ORDER** Supervisor Moeschke called the meeting to order at 6:30 PM and led with the
- 2 Pledge of Allegiance. Also, in attendance were Deputy Clerk J.G. Vanek, Treasurer
- 3 S.L. Ritter, and Trustees G.R. Monk and W. Wehrenberg. Clerk W. Simmons was
- 4 absent with excuse.
- 5
- 6 **PUBLIC COMMENT** Moeschke opened public comment at 6:31 PM.
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- 8 Arnold Koteskey
- 9 - Doesn't agree with the majority of the Board in their decision to remove
- 10 Wreaths Across America information from the township's website. Feels
- 11 this decision makes the township look like **they** that don't support the
- 12 veterans and would like to see the Wreaths Across America information put
- 13 back on the township website.
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- 15 Dean Kleinschrodt
- 16 - Introduced himself as the Boyne City American Legion Post Commander.
- 17 Their post attends and participates in the December Wreaths Across
- 18 America ceremony at Dyer Cemetery. Bay Township was the first entity in
- 19 Charlevoix County that held the annual Wreaths Across America ceremony
- 20 and doesn't understand why the township is turning its back on it.
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- 22 Jane Wehrenberg
- 23 - Stated she's a CPA, and after researching the Wreaths Across America
- 24 organization, she discovered they lost their tax exempt status in November
- 25 2017 due to failure to file three consecutive years of tax returns.
- 26 - Also discovered the Better Business Bureau of Charitable Organizations
- 27 gave Wreaths Across America a "standards not met" for conflict of interest
- 28 issues as the company making the wreaths is controlled by Wreaths Across
- 29 America.
- 30 - Reviewed an article from Money Talks News on donating to the Wreaths
- 31 Across America organization.
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- 33 Jim Anderton
- 34 - Discussed an existing public access site onto Walloon Lake off Eagle Island
- 35 Road. Existing site appears to not allow public access onto Walloon Lake
- 36 due to the large drop-off at the water's edge.
- 37 - Suggested the township sell the existing public access site and use the
- 38 money to purchase a better public access site onto Walloon Lake.
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- 40 Rob Maxwell
- 41 - Feels the townships participation in the Wreaths Across America program is
- 42 a "positive" event to honor the township veterans.
- 43 - To attract people to the township website, there needs to be more than just
- 44 basic information such as township officials, meeting minutes and so forth.
- 45 Feels the township website should feature other happenings/organizations
- 46 within the township (such as the Wreaths Across America program). People
- 47 access the township website to see what activities and organizations are
- 48 within the township.
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- 50 Moeschke closed public comment at 6:40PM
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55 PRIOR MEETING
56 MINUTES

MOTION by Monk, seconded by Ritter to dispense with the reading of the August 9, 2018 Board of Trustees regular meeting minutes, passed upon unanimous affirmative voice vote of the Board Member present.

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60 MOTION by Wehrenberg, seconded by Ritter to approve the August 9, 2018
61 Board of Trustees regular meeting minutes, as amended, passed upon
62 unanimous affirmative voice vote of the Board Member present.
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65 TREASURER REPORT

August 2018 Treasurer’s report as follows:

<u>Huntington Banks Accounts</u>		
General Fund Savings		\$ 52,183.79
General Fund Checking		\$ 16,943.96
Road Fund		\$ 164,516.33
Tax Collection Fund Checking		\$ 256,689.19
CD (Matures June 2019)		\$ 33,234.62
<u>4Front Federal Credit Union Account</u>		
General Fund Savings		\$ 236,909.06

Ritter presented an August 2017 verses 2018 fund balance report showing the 2018 overall fund balance has increased as compared to the same time in 2017.

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81 CLERKS WARRANTS

Vanek presented the August warrants for payment. Because Simmons did not prepare a warrants list, Vanek reviewed the various expenditures. Vanek explained the Van Hoesen Road and Springwater Beach Road paving projects are included in the warrants and will come out of the road fund. Also, the annual Fire Contract payment to Resort-Bear Creek Fire Department totaling \$55,434.00 is included in tonight’s warrants.

MOTION by Ritter, seconded by Moeschke, to approve the September warrants, totaling \$162,066.65, of which \$68,955.68 is to be paid from the General Fund and \$93,110.97 is to be paid from the Road Fund, passed upon affirmative roll-call vote of the Board Members present, with Wehrenberg abstaining from voting.

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95 PLANNING COMMISSION
96 REPORT

Note: See the Planning Commission September 4, 2018 minutes for further details.

Planning Commission Chairperson Dave Skornia reviewed the meeting as follows:

- Started the process of updating the township recreation plan.
- Finalizing illustrations for Zoning Standards in Un-platted Agricultural and Residential, Platted, Waterfront Overlay, as well as illustrations for Triangular or Irregular shaped lots, Accessory Building and Waterfront Overlay District Residential Lot Size.
- Working on updating the township Master Plan by incorporating the public survey results into the Master Plan.
- Updating and making corrections to the current zoning map.

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ZONING ADMINISTRATORS REPORT

Note: A copy of this report is on file with the township Clerk which has further detail.

Zoning Administrator Ron Van Zee reviewed his August 10 through September 13 report highlighting activities regarding Zoning Permits issued, Zoning Ordinance enforcement actions taken, and other related zoning activities.

Working with Park of the Pines regarding Phase III of the Boyne City Road non-motorized trail which includes a trailhead located on their property.

ZONING BOARD OF APPEALS

Ritter and ZBA Chairperson Rob Maxwell stated the ZBA will hold an October meeting to introduce the new alternates and discuss ZBA procedures.

CEMETERY COMMITTEE REPORT

Note: A copy of this report is on file with the township Clerk which has further detail.

Monk reviewed their August 27th meeting as follows:

- Made some minor revisions to their Mission Statement that was approved last year, with new language regarding grave site identification in all cemeteries.

Monk requested the revised cemetery committee goals and mission statement be approved. Moeschke stated the word "ad hoc" should be changed to "advisory".

MOTION by Monk, seconded by Ritter to accept the revised Bay Township Cemetery Committee mission statement and goals, and have the document included on the township website, with the term "ad hoc" be revised to "advisory", passed upon unanimous affirmative voice vote of the Board Member present.

- Discussed headstone damage issues and restoration of older headstones; headstone restoration would be done by volunteers.
- Continue working on record retention and right-to-bury forms.
- May have a new cemetery committee member to fill the vacancy created from Bill Nason leaving.
- Working on updating various cemetery fees.
- Next meeting is September 26th.

TWP. ROAD MILLAGE

Vanek explained the current township road millage will expire after 2018, so it will be on the winter tax bills. Since the deadline has passed to include the road millage renewal on the November ballot, the renewal options are as follows:

- If there is an election in May, the renewal can be included on the ballot at no cost to the township.
- If there is no election in May, the township can have a May election with the road millage renewal proposal on the ballot. The township would have to fund the entire cost related to this election.
- The township can wait until 2020 and place it on the August or November ballot. With this option the township would not collect any road millage funds for 2019.

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The Board deliberated on the three options and decided to wait and see if there will be a May election and include the renewal on that ballot.

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ASSESSING RESOLUTION

The Board reviewed the Michigan Township Association sample resolution opposing House Bill 6049 and Senate Bill 1025. The proposed legislation would amend state laws related to the roles and responsibilities of townships to administer property tax assessments in their jurisdiction, thereby removing local control.

Ritter stated that he supports some consolidation of the roles and responsibilities of assessing duties with perhaps neighboring townships.

MOTION by Wehrenberg, seconded by Monk to approve Bay Township Resolution 2018-09-01 which opposes the passage of House Bill 6049 and Senate Bill 1025, which if passed, would eliminate local control of assessing duties, passed upon affirmative roll-call vote of the Board Members present, with Ritter voting against.

ATT&T METRO ACT PERMIT EXTENSION REQUEST

The Board reviewed AT&T's request to extend their existing METRO Act Permit an additional 5 years. Their permit current permit will expire March 9, 2019 and they are requesting their METRO Act Permit be extended to March 10, 2024.

MOTION by Wehrenberg, seconded by Monk to approve AT&T's requested to extend their existing METRO Act permit 5 years from the current March 9, 2019 expiration date, to March 10, 2024, passed upon unanimous affirmative voice vote of the Board Member present.

GREAT LAKE ENERGY METRO ACT PERMIT

The Board reviewed Great Lakes Energy's METRO Act Permit application to extend high speed internet within the township. Since Great Lakes Energy's originally approved franchise agreement (see Bay Township Ordinance No. 17) did not include high speed internet, it is assumed this request is to include high speed internet.

Because of the uncertainty of Great Lakes Energy's request, the Board postponed acting on the permit application until Moeschke can clarify the purpose of the permit application.

CORRESPONDENCE

None received.

OTHER

Monk

- Updated the Board on the various ongoing township hall maintenance items being completed by Dale Henderson.
- "Poison Ivy" signs have been attached to the chain link fence at the Lake Street road end.
- Presented options for replacing the township hall front door as follows:
 1. Purchase new door and frame totaling \$542.45 and then find contractor to install.

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2. Dave Skornia stated only a new door is needed (frame is O.K.). The township would purchase the door only costing \$204. Skornia has offered to donate his time to install the new door.

The Board agreed to proceed with the township purchasing the door (costing approximately \$204) and accepting Dave Skornia's offer of him installing the door at no labor costs to the township.

- Requested update on township wide trash pickup signs; Wehrenberg stated nothings been done since last meeting.

Wehrenberg

- Requested update on why the township is paying for the various blinker lights within the township; Moeschke stated he has contacted the Road Commission Manager and he is currently out of town.

Ritter

- Will be gone September 17th thru the 24th.

PUBLIC COMMENT

Moeschke opened public comment at 7:55PM.

Jim Anderton

- Requested further explanation/information on the Walloon Lake public access site off Eagle Island Road.

Moeschke closed public comment at 7:56PM.

ADJOURNMENT

MOTION by Monk, seconded by Wehrenberg, to adjourn the meeting at 7:56PM, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted,

James G. Vanek
Bay Township Deputy Clerk