

BAY TOWNSHIP PLANNING COMMISSION

JUNE 2ND, 2020 MEETING MINUTES

CALL TO ORDER

Dave Skornia (Chair) called the meeting to order at 7:00PM and led with the Pledge of Allegiance. Also, in attendance were Jamie Shepherd, Wendy Simmons (Board of Trustees Rep), Steve Van Dam (Vice-Chair), Joe Jones Xavier Gaudard and Ron VanZee (Zoning Administrator). Planner (BRI) Shawn Winter and Kristin Baranski (Recording Secretary) were also in attendance. Excused absent Lynn Maxwell (Secretary),

PRIOR MEETING MINUTES

MOTION by Simmons, seconded by Gaudard to correct and dispense with the reading of the March 3rd, 2020 Planning Commission regular meeting minutes, passed upon unanimous affirmative vote of the Board Members.

A roll call was taken.

Yeas: Shepherd, Simmons, Van Dam, Jones, Gaudard, Skornia

Nays: None

MOTION by Gaudard, seconded by Simmons, to approve the minutes of the March 3rd, 2020 Planning Commission regular meeting minutes as amended passed upon unanimous affirmative vote of the Board Members

A roll call was taken.

Yeas: Shepherd, Simmons, Van Dam, Jones, Gaudard, Skornia

Nays: None

AGENDA APPROVAL

MOTION by Gaudard, seconded by Jones, to approve the agenda as presented, passed upon unanimous affirmative vote of the Board Members.

A roll call was taken.

Yeas: Shepherd, Simmons, Van Dam, Jones, Gaudard, Skornia

Nays: None

PUBLIC COMMENT

Becky Lipchik discussed the progress on the Special Use permit for the doggy daycare on Horton Bay Road. The package is well prepared and ready for another hearing. John Rowe stated how important the greenbelt ordinance is to the community and thanked Planning Commission Members for their service and thoughtful work for the Township.

MASTER PLAN DISCUSSION

Skornia shared with the Planning Commission the County of Charlevoix Planning Commission would like to see the Bay Township updated in full. Per Winter (BRI) the old plan would be used as a template for updating. Simmons has provided all electronic files available and the files will provide a great base to start with. Bay Planning Commissioners are taken back with the lack of direction from BRI to direct the commission to update Master Plan in full instead of the portion that has been worked on. Winter stated at the time he starting working with Bay Township the updates were in process and the previous planner had encouraged Bay to update plan in its entirety. Planning Commissioners are in agreeance to minimize the Bay Township Master Plan to simplify for future updates.

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VILLAGE OVERLAY MAP AND TEXT ADMENDMENTS

The Charlevoix County Planning Commission will review the Village Overlay Map and Text Amendments at the next meeting. VanZee stated that comments have been favorable. Bay Planning Commission will be able to review and recommend adoption to the Board of Trustees for the August meeting.

PARKS AND RECREATION

N/A

ZONING ADMINISTRATORS REPORT

Van Zee presented a Zoning Administrator's Report.

MOTION by Simmons, seconded by Gaudard, to schedule a public hearing for 3 special use permits on July 7th, 2020 at 7:00 pm via zoom, passed upon unanimous affirmative vote of the Board Members.

A roll call was taken.

Yeas: Shepherd, Simmons, Van Dam, Jones, Gaudard, Skornia

Nays: None

BOARD OF TRUSTEES REPORT

Note: See the Board of Trustees May 2020 minutes for further detail.

ZONING BOARD OF APPEALS

N/A

CORRESPONDENCE

N/A

PUBLIC COMMENT

N/A

ADJOURNMENT

MOTION by Shepherd, seconded by Jones, to adjourn the meeting at 9:06 pm, passed upon unanimous affirmative vote of the Board Members.

Respectfully Submitted,

**Kristin Baranski
Deputy Clerk**