

**BAY TOWNSHIP BOARD OF TRUSTEES**  
**July 09, 2020**  
**REGULAR MEETING MINUTES**  
**APPROVED**

**CALL TO ORDER**

Supervisor Moeschke called the meeting to order at 6:30 PM and led with the Pledge of Allegiance. Other Board members in attendance were Clerk W. Simmons, ~~Treasurer S.L. Ritter~~, Trustee G.R. Monk and Trustee W.B. Wehrenberg.

**PUBLIC COMMENT**

Public Comment opened at 6:33 PM.

Edward Engstrom of Barron & Engstrom, P.L.C. introduced himself, representing his clients, the Vyletel and Ellis families on Zenith Heights Road and their request to vacation portions of the platted roads. Supervisor Moeschke informed Mr. Engstrom as per our attorney, James Murray's letter to him already indicated, Bay Township will require a proper survey before the Township could approve this request.

Dave Skornia indicated the new boundaries would need to be shown as well as what is being abandoned.

Public comment closed at 6:41 PM

**PRIOR MEETING**

**MOTION by Wehrenberg, seconded by Monk, to dispense with the reading of the June 11, 2020 Board of Trustees regular meeting minutes, passed upon unanimous affirmative roll-call vote of the Board Members present.**

**MOTION by Monk, seconded by Wehrenberg to approve the June 11, 2020 Board of Trustees regular meeting minutes, upon affirmative roll-call vote of the Board Members present.**

Members of the Board, present agreed that it is not necessary to vote on dispensing the reading of the minutes. It should automatically be a foregoing consent.

**TREASURER REPORT**

June 30, 2020 Treasurer's report as follows:

<u>Huntington Banks Accounts</u>		
General Fund Savings		\$ 190,187.22
General Fund Checking		\$ 29.05
Road Fund		\$ 405,214.63
Tax Collection Fund Checking		\$ 25,893.32
4Front Federal Credit Union Account		
General Fund Savings		\$ 207,194.71
4Front Federal Credit Union Account		
CD (Matures July 7, 2020)		\$ 35,126.59

**CLERKS WARRANTS**

Simmons presented the warrants for payment.

**MOTION by Wehrenberg, seconded by Monk, to approve the July warrants, totaling \$14,961.57 to be paid from the General Fund, passed upon unanimous affirmative roll-call vote of the Board Members present.**

**PLANNING COMMISSION**

*Note: A copy of this report is on file with the Township Clerk which has further detail*

- 1) Three special use permit hearings were heard at July 7, 2020 Zoom Planning Commission Meeting.

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- a) The Lipchik's submitted a second special use permit application to open a dog kennel and boarding facility at 8591 Horton Bay Road. **Application was denied.**
- b) Jeff Collins, 05000 VanHoeson Rd., Charlevoix, MI property 15-001-006-024-00. **Application was approved.**
- c) Jeff Collins, 05000 VanHoeson Rd., Charlevoix, MI property 15-001-006-022-10. **Application was approved.**

**ZONING ADMINISTRATORS REPORT** No report

**ZONING BOARD OF APPEALS REPORT**

The Zoning Board of Appeals met on Wednesday, July 8, 2020. Nancy Blandford was appointed Chairperson.

Renee Santina is no longer living in the township and is now no longer a member of the Zoning Board of Appeals. An alternate is still needed.

**Motion Wehrenberg, seconded by Monk to appoint Kathy Donahue as a member of the Zoning Board of Appeal effective immediately, passed upon unanimous affirmative roll-call vote of the Board Members present.**

**CEMETERY COMMITTEE**

*Note: A copy of this report is on file with the Township Clerk which has further detail.*

The Cemetery Committee met on July 9, 2020. The markers for Dyer Cemetery have been ordered and are expected to arrive in August.

**SEXTON/MAINTENANCE REPORT**

*Note: A copy of this report is on file with the Township Clerk which has further detail.*

**MOTION by Monk, seconded by Wehrenberg, to accept the bid from Steve Crandall Logging to remove the dead tree at Lily Pad in the amount of \$700.00, passed upon affirmative roll-call vote of the Board Members present.**

Notices will go out to neighbors when the removal of the dead tree at Lily Pad is scheduled.

The surveillance camera will be installed by the Sheriff's Department on Monday, July 13, 2020 at Sumner Road launch area.

Todd Ager and Paul Caldecott are both planning on closing their businesses in the future. Todd opens and closes graves for Bay Township and Paul puts in and removes all of the docks for Bay Township.

The Township needs to look at developing a parking area in the future for Sherwood Park. Bids should be requested soon so Bay Township can request grant monies the first of 2021.

**BOYNE CITY FIRE AND AMBULANCE CONTRACT**

Received the Fire Contract Invoice from Boyne City in the amount of \$ 52,564.13. This is an increase of **\$6,372.00** over 2019. Received the EMS Contract Invoice in the amount of \$23,537.95. This is an increase of **\$9,839.61** over 2019 for a combined total increase of **\$16,211.61** over 2019. Contracts will be pulled and reviewed and a meeting will be set up with the City of Boyne City to discuss these increases.

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**CLERK DUTIES**

Wehrenberg brought up all the additional hours that the Clerk's position now has to be put in because of the additional elections, absentee voting, rules and regulations now required that did not happen in the past. The Board members requested some ideas from the clerk for the August meeting on what can be done.

**PUBLIC COMMENT**

Public comment was opened and closed at 7:39. There was no public comment.

**ADJOURNMENT**

**MOTION by Monk, seconded by Wehrenberg, to adjourn the meeting at 7:49 PM, passed upon affirmative roll-call vote of the Board Members present.**

Respectfully submitted,



Wendy Simmons  
Bay Township Clerk