

BAY TOWNSHIP BOARD OF TRUSTEES
December 17, 2020
REGULAR MEETING MINUTES
APPROVED

CALL TO ORDER Supervisor Moeschke called the virtual meeting to order at 6:33 PM and led with the Pledge of Allegiance. Other Board members in attendance were Clerk W. Simmons, Treasurer S.L. Ritter, Trustee X. Gaudard and Trustee W.B. Wehrenberg.

PUBLIC COMMENT Public Comment opened and closed at 6:35 PM.

PRIOR MEETING MINUTES **MOTION by Simmons, seconded by Ritter, to dispense with the reading of the November 12, 2020 Board of Trustees regular meeting minutes, passed upon unanimous affirmative roll-call vote of the Board Members present.**

MOTION by Simmons, seconded by ~~Monk~~ Ritter to approve the November 24, 2020 Board of Trustees special meeting minutes passed upon affirmative roll-call vote of the Board Members present.

TREASURER REPORT November 30, 2020 Treasurer's report as follows:
Huntington Banks Accounts

General Fund Savings	\$ 46,792.49
General Fund Checking	\$ 20,364.93
Road Fund	\$ 5,303.01
Tax Collection Fund Checking	\$ 14,519.67

4Front Federal Credit Union Account
General Fund Savings \$ 207,368.46

4Front Federal Credit Union Account
CD \$ 35,201.43

CLERKS WARRANTS *Simmons presented the warrants for payment.*

MOTION by Ritter, seconded Gaudard, to approve the December 2020 warrants, as amended, totaling \$21,326.53 in addition to Trustee Gaudard's missed payments for Planning Commission and Zoning Board of Appeals meetings to be paid from the General Fund, passed upon unanimous affirmative roll-call vote of the Board Members present.

PLANNING COMMISSION *Note: A copy of this report is on file with the Township Clerk which has further detail.*
The Planning Commission held a public hearing at their December 1, 2020 meeting for the purpose of final public comments on the Bay Township Master Plan as presented and approved the resolution recommending the Bay Township Board of Trustees adopt the Bay Township Master Plan of 2020.

The Village Overlay Zoning District Amendment #41 requires a second public hearing to correct a property number listed as 001-006-018-10 to read 001-~~005~~-018-10.

ZONING ADMINISTRATORS REPORT *Note: A copy of this report is on file with the Township Clerk which has further detail.*

ZONING BOARD OF APPEALS The next ZBA meeting will be held on January 13, 2020 at 6:30 PM via zoom.

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**CEMETERY COMMITTEE
SEXTON/MAINTENANCE
REPORT**

Note: A copy of this report is on file with the Township Clerk which has further detail.

It was agreed by the majority of the Board members to have Monk investigate the cost of a sign for the end of Lake Street saying **Boat Launch Area * No Life Guard on Duty * Swim at Your Own Risk**

**RESOLUTION 2020-12-01
ADOPTING THE BAY
TOWNSHIP MASTER
PLAN**

BAY TOWNSHIP BOARD OF TRUSTEES
RESOLUTION 2020-12-01
ADOPTING THE BAY TOWNSHIP MASTER PLAN OF 2020

WHEREAS, the Michigan Planning Enabling Act (MPEA), 2008 PA 33, MCL 125.3801, et seq. requires municipal planning commissions to prepare a "master plan" pertinent to the future development of the municipality; and

WHEREAS, the Bay Township Planning Commission has prepared a draft Master Plan for the Township, to update and replace its previous Master Plan dated May 11, 2006; and

WHEREAS, the Bay Township Board of Trustees adopted a resolution on September 10, 2020 authorizing the distribution of the draft Master Plan to the general public and the various entities as required by the MPEA, for review and comment purposes; and

WHEREAS, the proposed Master Plan was made available to the various entities and the general public as required by the MPEA, and a public hearing thereon was held by the Planning Commission on December 1, 2020 pursuant to notice as required by MPEA; and

WHEREAS, the Planning Commission has found the proposed Master Plan as submitted for the public hearing to be desirable and proper and furthers the land use and development goals and strategies of the Township, and has adopted a resolution recommending that the Township Board of Trustees adopt the proposed Master Plan.

NOW, THEREFORE BE IT RESOLVED, that the Bay Township Board of Trustees hereby adopts the new Master Plan as recommended by the Planning Commission including all text, charts, tables, maps, and descriptive and other matter therein intended by the Planning Commission to form the complete Master Plan, including the Future Land Use Map. The new Master Plan may henceforth be referred to as the Master Plan of 2020.

Motion by: Simmons

Seconded by: Gaudard

Roll Call Vote:

Ayes: Gaudard, Wehrenberg, Ritter, Moeschke, Simmons

Nays: none

Absent: none

Abstain: none

RESOLUTION DECLARED PASSED

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APPROVED



Wendy Simmons, Clerk
Bay Township Board of Trustees

December 17, 2020
Date

CERTIFICATE

I hereby certify the foregoing resolution is a true and correct copy of the resolution approved by a majority of the Bay Township Board of Trustees by a roll call vote at a regular meeting of the Board held virtually on December 17, 2020 in compliance with the Open Meetings Act.



Wendy Simmons, Clerk

December 17, 2020

Date

VACANCIES TO FILL

MOTION by Moeschke, seconded by Ritter to appoint Dave Skornia to the Planning Commission for a three-year term ending December 31, 2023 passed upon affirmative roll-call vote of the Board Members present.

MOTION by Simmons, seconded by Gaudard to appoint Jamie Shepherd to the Planning Commission for a three-year term ending December 31, 2023 passed upon affirmative roll-call vote of the Board Members present.

An application has been received from Nancy Blandford requesting to be appointed to the Planning Commission. Per Moeschke a resignation from Blandford from the ZBA would need to be submitted first before she can be appointed to the Planning Commission.

An application has been received from Barbara Mathes-Alguire requesting to be appointed to the Zoning Board of Appeals. Verification will be requested on whether she wants to be a full-time member or an alternate.

MOTION by Ritter, seconded by Simmons to appoint Ben Priebe to the Board of Review for a two-year term ending December 31, 2022 passed upon affirmative roll-call vote of the Board Members present.

MOTION by Simmons, seconded by Moeschke to appoint Doug Melvin to the Board of Review for a two-year term ending December 31, 2022 passed upon affirmative roll-call vote of the Board Members present.

MOTION by Gaudard, seconded by Moeschke, to appoint Jack Rader, Jr. to the Board of Review for a two-year term ending December 31, 2022 passed upon affirmative roll-call vote of the Board Members present.

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MOTION by Simmons, seconded by Ritter to appoint Kathleen Donahue to the Zoning Board of Appeals for a three-year term ending December 31, 2023 passed upon affirmative roll-call vote of the Board Members present.

Ron Freed has been contacted by Moeschke and would like to continue to remain as an alternate on the Zoning Board of Appeals.

Simmons announced her resignation as the Bay Township Board Representative to the Planning Commission effective immediately.

MOTION by Simmons, seconded by Wehrenberg to appoint Xavier Gaudard as the Board Representative to the Bay Township Planning Commission effective immediately.

AUDIT

Simmons and Ritter reported the Bay Township Audit from Bascom & Kammermann has been completed and there were no issues found. Moeschke questioned the Management Representation letter that was included in the packet for Simmons' signature. Simmons did not sign and had not seen this letter prior to sending it out in the packet to everyone.

TRAINING

Gaudard will be set up for Trustee Training and Donahue and Alguire-Mathes will be set up for Citizen Planner training on line after the first of the year.

PUBLIC COMMENT

Opened at 7:31PM

Dave Skornia requested the Board to contact the Charlevoix County Road Commission with regards to the unsafe area on Camp Daggett Road ¼ mile North of the Sherwood Road intersection. There was a fatal accident at this location very recently and this has not been the first accident at this dangerous spot. Skornia would like the Board to use their influence to at least start a discussion to have the CCRC look into putting up a flashing light. Moeschke to contact Pat Harmon at the County Road Commission for further discussion with regards to this request.

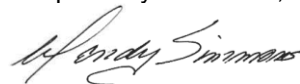
Ron VanZee spoke on the EMS meeting held with regards to numerous area townships forming a large Authority because of the high dollar increase in EMS services being charged. Simmons will attend the next Zoom meeting on Monday, December 21, 2020 at 11:00 for more information.

Public comment closed at 7:37

ADJOURNMENT

MOTION by Simmons, seconded by Moeschke, to adjourn the meeting at 7:59 PM, passed upon affirmative roll-call vote of the Board Members present.

Respectfully submitted,



Wendy Simmons
Bay Township Clerk