

BAY TOWNSHIP PLANNING COMMISSION

February 2nd, 2021

CALL TO ORDER Dave Skornia (Chair) called the ZOOM meeting to order at 7:00PM and led with the Pledge of Allegiance. Also, in attendance were Nancy Blandford, Steve Van Dam (Vice Chair), Joe Jones, Xavier Gaudard (Board of Trustees Rep), Jamie Shepherd, Lynn Maxwell (Secretary) and Ron VanZee (Zoning Administrator). Kristin Baranski (Recording Secretary), Shawn Winter (BRI) were also in attendance.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL *MOTION by Maxwell, seconded by Blandford, to approve the agenda as amended, passed upon unanimous affirmative vote of the Board Members.*
A roll call was taken:
Yeas: Maxwell, Van Dam, Jones, Gaudard, Skornia, Shepherd, Blandford
Nays: None

PRIOR MEETING MINUTES

MOTION by Maxwell, seconded by Shepherd, to correct and dispense with the reading of the January 6th, 2021 Planning Commission regular meeting minutes, passed upon unanimous affirmation vote of the Board Members.
A roll call was taken:
Yeas: Blandford, Van Dam, Jones, Gaudard, Skornia, Shepherd, Maxwell
Nays: None

MOTION BY Gaudard, seconded by Maxwell, to approve the minutes of the January 6th, 2021 Planning Commission regular meeting as amended passed upon unanimous affirmation vote of the Board Members.
A roll call was taken:
Yeas: Maxwell, Van Dam, Jones, Gaudard, Skornia, Shepherd, Blandford
Nays: None

PUBLIC COMMENTS

Public comments open and closed at 7:06 pm.

PUBLIC HEARING FOR GREENBELT LANGUAGE

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Skornia opened the public hearing for the Greenbelt Language at 7:08 pm. Winter presented. In addition to the notice in the newspaper, the draft amendment was distributed to Tip of the Mitt and the Walloon Lake and Conservancy who provided feedback (enclosed). The Lake Charlevoix Association was also contacted. Public comments opened and closed at 7:13 pm with no comment. Bay Township Planning Commissioners deliberated and reviewed submitted comments. Items discussed included language; seawalls; permitting through EGLE; permitting thru Bay Township; protecting structures; protecting shoreline; high water levels; slope; high lake levels; work on shorelines may create issues for neighbors and unknown how will affect future when water levels go down; enforcement. Winter will edit language as agreed upon for submission to The Charlevoix Planning Commission for review and comment.

MOTION by Van Dam, seconded by Maxwell, to distribute the zoning ordinance amendment #42 pertaining to the Waterfront Overlay District regulations to the Charlevoix County Planning Commission for review and comment, passed upon affirmative vote of the Board Members.

A roll call was taken:

Yeas: Van Dam, Gaudard, Jones, Shepherd, Skornia, Blandford, Maxwell

Nays: None

REVIEW OF MASTER PLAN GOALS

MOTION by Van Dam, seconded by Maxwell, to postpone Master Plan and Special Use Permit Process reviews for a later date, passed upon affirmative vote of the Board Members.

A roll call was taken:

Yeas: Van Dam, Gaudard, Jones, Shepherd, Skornia, Blandford, Maxwell

Nays: None

BOARD OF TRUSTEES/

PARKS AND RECREATION DISCUSSION

Gaudard presented the Planning Commission Goals to the Board of Trustees. The Board is open to developing a Parks and Recreation Committee. Planning Commission is interested in the formation of a Parks and Recreation Advisory Committee to best serve township residents, utilize park millage that township residents currently pay into

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and seek additional grant opportunities, support the adopted Master Plan, utilize survey data and previous projects.

PLANNING COMMISSION

MEMBER QUANTITY:

Board of Trustees discussed the difference of 5 Member Elected Board of Trustees versus 7 Member Appointed Planning Commission. Skornia pointed out:

- Represent a diverse cross section of the Township
- Elected body has structured monthly administrative responsibilities and the Planning Commission does most of their work/brainstorming only at the monthly meeting
- Hired planner assists the Planning Commission, under their direction, the best processes to protect and serve Bay Township and it's residents

ZONING ADMINISTRATOR REPORT:

VanZee presented a zoning activity report.

ZONING BOARD OF APPEALS REPORT:

Blandford presented a Zoning Board of Appeals report.

BOARD OF TRUSTEES REPORT:

Gaudard presented a Board of Trustees report.

OTHER:

CORRESPONDANCES: N/A

PUBLIC COMMENTS: Opened and closed at 9:17 pm

ADJOURNMENT:

MOTION by Jones, seconded by Van Dam, to adjourn, passed upon unanimous affirmative vote of the Board Members.

A roll call was taken:

Yeas: Maxwell, Van Dam, Jones, Gaudard, Shepherd, Skornia, Blandford

Nays: None

Respectfully Submitted,

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**Kristin Baranski
Deputy Clerk**