

BAY TOWNSHIP BOARD OF TRUSTEES
March 11, 2021
APPROVED MEETING MINUTES

- CALL TO ORDER** Supervisor Moeschke called the to order at 6:30 PM and led with the Pledge of Allegiance. Other Board members in attendance were Clerk W. Simmons, Treasurer S.L. Ritter, and Trustee X. Gaudard.
- PUBLIC COMMENT** Public Comment opened and closed at 6:31 PM. There was no public comment.
- CONSENT AGENDA/
MINUTES** **MOTION by Gaudard, seconded by Simmons to approve the consent agenda and approve the February 11, 2021 Board of Trustees regular meeting minutes, as amended, upon affirmative roll-call vote of the Board Members present.**
- TREASURER REPORT** December 31, 2020 Treasurer's report as follows:
Huntington Banks Accounts
- | | |
|---|---------------|
| General Fund Savings | \$ 180,850.88 |
| General Fund Checking | \$ 25,804.90 |
| Road Fund | \$ 172,529.82 |
| Tax Collection Fund Checking | \$ 72,977.79 |
| | |
| 4Front Federal Credit Union Account
General Fund Savings | \$ 226,600.42 |
| | |
| 4Front Federal Credit Union Account
CD | \$ 35,224.35 |
- Ritter settled the taxes with the county with a 98% collection rate. \$6,072,263.79 total taxes collected out of a possible \$6,272,601.17 due.
- WARRANTS** Simmons presented the warrants for payment.
MOTION by Ritter, seconded by Gaudard to approve the March 2021 warrants, totaling \$105,545.17 to be paid from the General Fund, passed upon affirmative roll-call vote of the Board Members present.
- PLANNING COMMISSION** *Note: A copy of this report is on file with the Township Clerk which has further detail.*
- Reviewed Master Plan Goals which include Board of Trustee goals such as roads.
 - Beckett & Raeder have assigned a new planner, Sara Kopriva, to take the place of Shawn Winter.
 - After reviewing information on the Ordinary High Watermark the Planning commission agreed to let EGLE oversee this issue.
- PARCEL RECONFIGURATION** Van Zee presented a parcel reconfiguration on properties 15.001.132.007.30, 15.001.132.006.30, and 15.001.132.006.20 owned by the Koteskey brothers and their spouses. Approval on the reconfiguration as presented was given by the Board of Trustees.
- ZONING ADMINISTRATORS
REPORT** *Note: A copy of this report is on file with the Township Clerk which has further detail.*
- ZONING BOARD OF
APPEALS** There was no meeting of the Zoning Board of Appeals in January.
- CEMETERY COMMITTEE
AND SEXTON /** *Note: A copy of this report is on file with the Township Clerk which has further detail.*

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MAINTENANCE REPORT

- Monk ordered the sign for Lake street end indicating the post will need to be moved.
- Paul Caldecott will work with the Township on dock installs this spring.
- Board agreed to have Monk look into a trail camera's to be installed at the road ends of Sumner, Lake Street and Camp Sherwood.
- Right of Burial – Cemetery Lot Certificate is nearing completion.
- Continue to search for someone to open and close burials.

BOARD OF TRUSTEE VACANCY

Georganna Monk and Debra Beynon submitted applications to fill the Trustee vacancy on the township board. This position will be on the August 2022 primary election to elect a candidate to complete the original term that ends in 2024,

MOTION by Ritter, seconded by Gaudard to appoint Debra Beynon to fill the Trustee vacancy approved upon affirmative roll-call vote of the Board members present with Simmons voting nay.

SPRING CLEAN-UP

Simmons presented two bids for curb-side pick-up ranging from \$65.00 per compacted sq yard (3' x 3' x 3') to \$75.00 plus fuel surcharge. Emmet County recycling will be deciding on recycling fees with a voucher system and the costs for this option will be presented at the Annual meeting.

Considerations are:

- Limit the amount of curbside pick up to 2 Yards (6' x 6' x 6') compacted.
- Educate public on the Dates of the Charlevoix County Hazzard Waste dates.
- Educate public on Great Lakes Energy \$50.00 rebate program on pick up and removing refrigerators and air conditioning units (\$15.00) through their Energy Optimization program.
- Advertise early with a letter to all residents indicating dates and times.
- Get items out early for road side pickers.

TOWNSHIP COMPUTERS

Ritter indicated there is an issue with the assessor having multiple township's information on the Bay Township laptop assigned to the assessor. After speaking with MTA and Common Angle, it was agreed that Moeschke will discuss this with the Assessor and resolve the issue.

MELROSE GRANT

The Board agreed to submit a letter of support for the Melrose Township grant application to the Michigan Natural Resources Trust Fund for an acquisition grant to fund the purchase of Circle Park and parking lot located in the Village of Walloon to increase public access to Walloon Lake for the public.

**RESOLUTION #2021-03-01
NOTICE OF APPRECIATION
TO PAYNE & DOLAN**

MOTION by Moeschke, seconded by Simmons to approve Resolution 03-01-2021 Notice of Appreciation to Payne and Dolan, passed upon unanimous roll-call vote of the Board Members present.

Resolution No. 2021-03-01

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Bay Township Resolution in Appreciation to Payne & Dolan of Gaylord, Michigan

WHEREAS, Payne and Dolan of Gaylord, MI carried over the final balance due on the Villa De Charlevoix project located in Bay Township, MI until winter taxes from the Bay Township Road millage could be collected; and

WHEREAS, the Villa De Charlevoix Road project could not have been started and completed in the Fall of 2020 without Payne and Dolan partnering with Bay Township; and

WHEREAS, Matt Miller of Payne and Dolan worked extensively with the Charlevoix County Road Commission to bring this project to fruition; and

WHEREAS, the Board of Trustees of Bay Township, representing the residents of Bay Township, hereby express our appreciation and gratitude for partnering with Bay Township to complete this much needed and required road upgrades.

The foregoing resolution was offered by Board Member Moeschke and supported by Board Member Gaudard.

Upon roll call vote, the following voted:

Yeas: Moeschke, Simmons, Ritter and Gaudard

Nays: none

Abstain: none

Absent and Excused: none

The Chairman declared the motion carried, and Resolution 2021-03-01 duly adopted this 11th day of March 2022.


Bay Township Clerk

WEBSITE BUDGET

Gaudard requested to be allowed to purchase software as needed for the website, not to exceed a total amount of \$500.00 through out the budget year. The Board agreed to this and it was added into the 2021-22 budget.

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ROADS

Simmons copied all board members on the 2019-2024 Bay Township Road Improvement Plan for review. Stolt Road is the next road on the improvement plan if Resort Township is interested in doing a 50% split. Simons spoke with Supervisor Wheaton and all indications at this time is that they are not interested in doing Stolt Rd.

Simmons further presented that the next worst road in the township is Chatillon located in East of Villa De Charlevoix main entrance. James Vanek, Charlevoix County Road Engineer will quote on approximate cost for improvements to this road.

Discussion was held on whether or not the Township needs to ask for a continuation of the Road Millage (*clerk note: Road millage expires on 12-31-21*). Consensus at this time is that Bay Township does not need to put this on the ballot for a renewal. This will be further discussed.

2021-2022 BUDGET

Note: A copy of this report is on file with the Township Clerk which has further detail.

The 2021-2022 Budget was reviewed for presentation at the Annual meeting to be held on Thursday, March 25, 2021. Monies for a Township wide spring clean-up were added.

LIBRARY APPOINTMENT

MOTION by Simmons, seconded by Ritter to appoint Mary Gaudard to the Boyne City Library board as the Bay Township representative, passed unanimously by roll-call vote of all the Board Members present with Gaudard abstaining.

VIRTUAL ZOOM MEETINGS

Bay Township will continue to hold on site meetings as well as virtual (Zoom) meetings for those residents that would like to attend virtually.

COMMUNICATIONS

Received notice from Eveline Township Board of Trustees approving distribution of a Draft Master Plan.

PUBLIC COMMENT

Public Comment opened at 8:22 PM.

Commissioner Robert Jess and Walloon Lake Association representative Peter Rhoades both commented on the excellent meeting as both were in attendance via Zoom.

Dave Skornia indicated there was a void due to retirements from MSU extension. Jess indicated Adam Koivisto MSU Extension for Charlevoix County would like to come to a board meeting to present all the programs available.

Public comment closed at 8:29 PM

ADJOURNMENT

MOTION by Gaudard, seconded by Ritter, to adjourn the meeting at 8:31 PM, passed upon affirmative roll-call vote of the Board Members present.

Respectfully submitted,



Wendy Simmons
Bay Township Clerk