

# BAY TOWNSHIP PLANNING COMMISSION

April 6<sup>th</sup>, 2021

## CALL TO ORDER

Dave Skornia (Chair) called the ZOOM meeting to order at 7:00PM and led with the Pledge of Allegiance. Also, in attendance were Nancy Blandford, Steve Van Dam (Vice Chair), Xavier Gaudard (Board of Trustees Rep), Jamie Shepherd, Lynn Maxwell (Secretary), Joe Jones. Ron VanZee (Zoning Administrator), Kristin Baranski (Recording Secretary) and Sara Kopriva (BRI) were also in attendance.

## PLEDGE OF ALLEGIANCE

## AGENDA AND PRIOR MEETING MINUTES

**MOTION BY Blandford, seconded by Van Dam to approve the presented agenda and the amended minutes of the March 2<sup>nd</sup>, 2021 Planning Commission regular meeting passed upon unanimous affirmation vote of the Board Members.**

***A roll call was taken:***

***Yeas: Maxwell, Van Dam, Gaudard, Skornia, Shepherd, Blandford***

***Nays: None***

## PUBLIC COMMENTS

Public comments open and closed at 7:01 with no comment.

## MASTER PLAN GOAL RECAP

At the March meeting, the Planning Commission reviewed the goals listed in the Master Plan and established years for accomplishing these goals. Based on the discussion, Kopriva updated the goals and created a table to prioritize the goals by years.

## CHARLEVOIX COUNTY COMMENTS ON GREENBELT LANGUAGE

Charlevoix County Planning Commission reviewed the Bay Township Waterfront greenbelt language and provided comment. ~~Charlevoix County Planning Commission will need to discuss the amendment further prior to providing suggestive language.~~

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## BOARD OF TRUSTEES ZBA REVIEW REQUEST DISCUSSION

~~Discussed at the March Board of Trustees meeting was~~ **At the March Board of Trustees meeting, a Board Member suggested non-conformities on a property be discussed prior to beginning the application process.** Planning Commissioners and Zoning Administrator all agree an updated record system would be the ideal solution (digitization) **to properly handle the recording keeping for all properties in the Township.** BS&A has a zoning system (same program used by accessor and treasurer currently.)

## BY-LAWS/PUBLIC HEARING LANGUAGE

By-laws language will be reviewed later. Public hearing handout to audience members would help to educate and conduct orderly, efficient hearings.

## PARKS AND RECREATION COMMITTEE PC APPOINTEE

Board of Trustees is in the early stages of developing a Bay Township Parks and Rec Committee. Planning Commission will appoint a representative to serve on committee.

## ZONING ADMINISTRATOR REPORT

VanZee presented a zoning activity report.

## ZONING BOARD OF APPEALS REPORT

N/A

## BOARD OF TRUSTEES REPORT

Gaudard presented a Board of Trustees report.

## OTHER

CORRESPONDANCES N/A

PUBLIC COMMENTS Opened and closed at 9:02 pm

## ADJOURNMENT:

**MOTION by Gaudard, seconded by Jones, to adjourn at 9:06 pm, passed upon unanimous affirmative vote of the Board Members.**

**A roll call was taken:**

**Yeas: Maxwell, Van Dam, Gaudard, Shepherd, Skornia, Blandford, Jones**

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*Nays: None*

**Respectfully Submitted,**

**Kristin Baranski  
Deputy Clerk**