

**BAY TOWNSHIP BOARD OF TRUSTEES**  
**June 10, 2021**  
**REGULAR MEETING MINUTES**  
**APPROVED**

**CALL TO ORDER** Supervisor Moeschke called the meeting to order at 6:30 PM and led with the Pledge of Allegiance. Other Board members in attendance were Clerk W. Simmons, Treasurer S.L. Ritter, Trustee D. Beynon. Trustee X. Gaudard was excused.

**PUBLIC COMMENT** Public Comment opened and closed at 6:31 PM. There was no public comment.

**PRIOR MEETING MINUTES** **MOTION by Beynon seconded by Ritter, to dispense with the reading of the May 13, 2021 Board of Trustees regular meeting minutes, passed upon unanimous affirmative voice vote of the Board Members present.**

**MOTION by Simmons, seconded by Beynon, to approve the May 13, 2021 Board of Trustees regular meeting minutes as amended passed upon affirmative voice vote of the Board Members present.**

**TREASURER REPORT** May 31, 2021 Treasurer's report as follows:  
Huntington Banks Accounts

General Fund Savings	\$ 193,110.65
General Fund Checking	\$ 60.92
Road Fund	\$ 94,065.17
Tax Collection Fund Checking	\$ 27,948.49

4Front Federal Credit Union Account  
 General Fund Savings \$ 227,239.68

4Front Federal Credit Union Account  
 CD \$ 35,258.72

**WARRANTS** Simmons presented the warrants for payment.  
**MOTION by Ritter, seconded by Moeschke to approve the June 2021 warrants, totaling \$ 16,367.59 to be paid from the General Fund, passed upon affirmative roll-call vote of the Board Members present.**

**PLANNING COMMISSION** The June meeting was rescheduled to June 15, 2021.

**ZONING ADMINISTRATORS REPORT** *Note: A copy of this report is on file with the Township Clerk which has further detail.*

- Above normal activity on permits being issued.
- Greenbelt violations are resolved on Banks Street.
- Working with numerous contractors on new builds.
- The Planning Commission will hold a Special Use hearing on June 15, 2021 for an accessory structure on Bear Cove Lane.
- There will be a lot split upcoming on the Robinson property located on the Van Hoesen and Boyne City Roads
- High water mark, greenbelt, and seawalls versus EGLE permits are still an ongoing issue. If townships could get together on three or four of the most important issues the Sheriff will help enforce.

**ZONING BOARD OF APPEALS** There was no meeting of the Zoning Board of Appeals in May.

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**CEMETERY COMMITTEE  
AND SEXTON /  
MAINTENANCE REPORT**

*Note: A copy of this report is on file with the Township Clerk which has further detail.*

- Finalized copies of the “Cemetery Lot Certificate/Request for Burial Space/Name/Occupant Change” and “Cemetery Volunteer Release forms have been approved by the attorney and forwarded to the Moeschke and Simmons.
- Received \$1,176.00 for the sale of the mower and trimmer.
- Memorial Day Flag Ceremony was well attended.
- Vern and Gwen Erickson have generously offered to donate a flag pole for Dyer Cemetery.
- Work continues on Dyer Cemetery.

**WELCOME TO BAY  
TWP SIGNAGE**

Simmons presented a sign design that was approved by the Board. A new quote will be requested for the same size as is currently being used and verification on the thickness of the aluminum will be confirmed.

**RESOLUTION 2021-06-01  
CREATION OF PARKS  
AND REC COMMITTEE**

**MOTION by Simmons, seconded by Ritter to approve the Resolution 2021-06-01 as amended to create the Bay Township Parks and Recreation Committee, passed upon affirmative roll-call vote of the Board Members present.**

**BAY TOWNSHIP, CHARLEVOIX COUNTY**  
**BOARD OF TRUSTEES RESOLUTION**  
**Resolution No. 2021-06-01**

Bay Township Resolution to create the Bay Township Parks and Recreation Committee

**WHEREAS**, Act 156 of 1917 authorizes any city, village, county, township or school district, to operate a system of public recreation and playgrounds, acquire, equip and maintain land, buildings, or other recreational facilities, employ help as needed; vote and expend funds for the operation of such systems; and

**WHEREAS**, the Township of Bay Board of Trustees hereby create a Park and Recreation Committee:

**WHEREAS**, the Parks and Recreation Committee is an advisor committee and serves at the discretion of the Bay Township Board of Trustees.

**BE IT FURTHER RESOLVED**, that the Parks and Recreation Committee shall consist of (4) members. One shall be from the Bay Township Planning Commission, and three at large members. Members of the Parks and Recreation Commission shall be appointed by the Township Board. Each member shall serve a two-year term, except the initial appointments. The initial appointments shall be made

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**Resolution No. 2021-06-01 (continued)**

in such a manner that the terms of office of two members shall expire each year on December 31. Thereafter, each year two members shall be appointed for two years.

The Parks and Recreation Committee shall elect from within its membership a chairman and other officers it deems necessary and adopt bylaws and rules and regulations necessary for the proper conduct of its duties.

The Parks and Recreation Committee shall explore ideas to expand areas of public recreation improvement and expansion. The Parks and Recreation Committee will make recommendations to the Board of Trustees.

The Parks and Recreation Committee shall explore and apply for available grant monies to fund projects that will enhance Bay Township upon consent from the Board of Trustees.

The foregoing resolution was offered by Board Member Simmons and supported by Board Member Ritter.

Upon roll call vote, the following voted:  
Yeas: Moeschke, Beynon, Ritter and Simmons  
Nays: None  
Abstain: None  
Absent and Excused: Gaudard

The Chairman declared the motion carried, and Resolution 2021-06-01 duly adopted this 10th day of June, 2021.

  
Township Clerk

**SUMNER WALLOON  
BOAT WASHING  
STATION**

Cooper Motley and Lane Whitcomb of the Walloon Lake Association and Conservancy requested the Board to discuss the potential of putting in a boat washing station at the Sumner Road launch to prevent the spread of aquatic invasive species (AIS). Beynon wanted to know if the Association was requesting all five townships to participate in this request.

The Board will require more information in order to discuss and Clerk Simmons was instructed to email them back and invite them to the July meeting.

**OTHER**

Ritter presented a BS&A software update. More information will be required.

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**PUBLIC COMMENT**

Public comment opened at 7:37 PM.  
Georganna Monk indicated a wooden fence has gone up on the neighboring property to the Sumner boat launch area.

**ADJOURNMENT**

**MOTION by Moeschke, seconded by Ritter, to adjourn the meeting at 8:39 PM, passed upon affirmative roll-call vote of the Board Members present.**

Respectfully submitted,



Wendy Simmons  
Bay Township Clerk