

BAY TOWNSHIP BOARD OF TRUSTEES
July 8, 2021
REGULAR MEETING MINUTES
APPROVED

- CALL TO ORDER** Supervisor Moeschke called the meeting to order at 6:30 PM and led with the Pledge of Allegiance. Other Board members in attendance were Clerk W. Simmons, Trustee D. Beynon and Trustee X. Gaudard. Treasurer S.L. Ritter was excused.
- PUBLIC COMMENT** Public Comment opened and closed at 6:31 PM. There was no public comment.
- PRIOR MEETING MINUTES** **MOTION by Beynon, seconded by Moeschke, to dispense with the reading of the June 10, 2021 Board of Trustees regular meeting minutes, passed upon unanimous affirmative voice vote of the Board Members present.**
- MOTION by Simmons, seconded by Beynon, to approve the June 10, 2021 Board of Trustees regular meeting minutes as amended passed upon affirmative voice vote of the Board Members present.**
- TREASURER REPORT** June 30, 2021 Treasurer's report as follows:
- | | |
|--|---------------|
| <u>Huntington Banks Accounts</u> | |
| General Fund Savings | \$ 168,113.39 |
| General Fund Checking | \$ 35,383.30 |
| Road Fund | \$ 94,065.94 |
| Tax Collection Fund Checking | \$ 7,948.49 |
| <u>4Front Federal Credit Union Account</u> | |
| General Fund Savings | \$ 227,277.03 |
| <u>4Front Federal Credit Union Account</u> | |
| CD | \$ 35,270.70 |
- WARRANTS** Simmons presented the warrants for payment.
- MOTION by Ritter-Beynon, seconded by Moeschke to approve the July 2021 warrants, totaling \$ 90,214.37 to be paid from the General Fund, passed upon affirmative roll-call vote of the Board Members present.**
- Warrants included \$54,216.59 for the 21-22 Boyne City Fire Contract and \$23,228.91 for the 21-22 Boyne City EMS Contract. The 2019 EMS fee was \$13,698.34 and the 2020 EMS fee was \$23,537.95.
- PLANNING COMMISSION** There was no July meeting.
- LOT SPLITS** Three lot split applications were presented and approved as follows:
- MOTION by Gaudard, seconded by Beynon to approve the lot split application for the, Gordon Robinson Farm Parent Parcel #15-001-005-008-50 located at 05975 West Road requested by Gordon W. Robinson II, and Galen E. Robinson, passed upon affirmative voice vote of the Board Members present.**
 - MOTION by Simmons, seconded by Gaudard to approve the lot split application for the Gordon Robinson Farm Parent Parcel 15-001-006-016-15 and 15-001-006-021-10 (north and south parcel) located at 05890 Boyne City Road requested by Gordon W Robinson II and Galen E. Robinson passed upon affirmative voice vote of the Board members present.**

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3. **MOTION by Moeschke, seconded by Simmons to approve the lot reconfiguration / split for the Robert Aldrich, Jane Bohne and Raymond Aldrich Parcel #15-001-134-003-00 and 001-134-005-20 located at 02435 Eagle Island Road passed upon affirmative voice vote of the Board Members present.**

ZONING ADMINISTRATORS REPORT

Note: A copy of this report is on file with the Township Clerk which has further detail.

- Requesting Planning Commission for a better clarification on retaining walls.
- Current issues with run off onto neighboring properties.
- Establishment of Greenbelt area continues to be an issue to be addressed.
- Working with contractor, supervisor and township attorney for installation of asphalt on Lily Pad (Eagle Island Road) lake access site by the adjacent property owner. Simmons requested the Supervisor bring an item like this before the board prior to giving consent in the future.
 - Curbing is to be established so there is no run off on to neighboring property.
 - It will be recorded so there is no future confusion that Lily Pad remains as a public access and the Pilnic's intent on paving part of this entrance has no bearing on changing this access away from the public.
 - Moeschke is to write a letter stating all of this information and record with the county.

ZONING BOARD OF APPEALS

There was no meeting of the Zoning Board of Appeals in June.

CEMETERY COMMITTEE AND SEXTON / MAINTENANCE REPORT

Note: A copy of this report is on file with the Township Clerk which has further detail.

- Vern and Gwen Erickson are donating a flag pole for Dyer Cemetery, with installation scheduled for the end of July for a cost of \$1,454.10. Simmons suggested a plaque be put up honoring this donation from the Erickson's.
- Currently Bay Township has no published rules outside of the outdated ordinance currently being worked on by the cemetery committee.

MOTION by Simmons, seconded by Gaudard to accept the Unmarked Burial Identification / Ground Penetrating Radar proposal from FMCI not to exceed \$5,750.00 for Dyer and Oaklawn Cemeteries passed upon affirmative roll-call vote of the Board Members present.

WELCOME TO BAY TWP SIGNAGE

MOTION by Beynon, seconded by Moeschke to accept the bid from PRO IMAGE DESIGN in the amount of \$1,550.00 for 10) Welcome to Bay Township signs passed upon affirmative roll-call vote of the Board Members present.

CHATILLON DRIVE BID

MOTION by Moeschke, seconded by Gaudard to accept the Charlevoix County Road Commission bid from Team Elmer's for 0.26 miles of clearing, drainage improvement, aggregate base, crush & shape, bituminous paving, shoulders,

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and restoration on Chatillon Drive within the Villa de Charlevoix subdivision in the amount of \$143,578.50 less the \$15,000 to be contributed for a 2021 road project by the Charlevoix County Road Commission passed upon affirmative roll-call vote of the Board Members present.

**AMERICAN RESCUE
PLAN ACT**

Deadline to file for the ARPA monies is July 27, 2021. Bay Township has \$117,752 available for qualifying use. Simmons will work on the paper work to apply for these funds.

**SPRING CLEAN-UP
CURB SIDE**

Final cost for the 2021 Curb side spring clean-up was \$20,800. 320 compacted yards were picked up at a cost of \$65.00 per compacted yard. Invoice will be paid in August. American Waste is now a GFL company.

OTHER

Updated zoning forms and current fee schedule will be added to the Web-site. Bay Township Ordinances will also be added.

Gaudard will take the lead on the Parks and Rec Committee now that the Resolution forming this committee has been adopted.

PUBLIC COMMENT

Public comment opened and closed at 9:05 PM.

ADJOURNMENT

MOTION by Simmons, seconded by Beynon, to adjourn the meeting at 9:07 PM, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted,



Wendy Simmons
Bay Township Clerk