

BAY TOWNSHIP BOARD OF TRUSTEES
August 12, 2021
REGULAR MEETING MINUTES
APPROVED

CALL TO ORDER Supervisor Moeschke called the meeting to order at 6:30 PM and led with the Pledge of Allegiance. Other Board members in attendance were Clerk W. Simmons, Treasurer S. Ritter, Trustee D. Beynon and Trustee X. Gaudard.

PUBLIC COMMENT Public Comment opened and closed at 6:31 PM. There was no public comment.

SUMNER ROAD BOAT WASH PRESENTATION Conner Dennis and staff from the Walloon Lake Association and Conservancy presented an informative presentation on installing a permanent boat washing station at the Sumner Road access site to prevent aquatic invasive species being spread from one lake to another. Cost would be funded by the Conservancy and there would be a partnership between the township and conservancy for maintenance cost if everything came together for this proposed boat wash station.

PRIOR MEETING MINUTES **MOTION by Beynon, seconded by Gaudard, to dispense with the reading of the July 08, 2021 Board of Trustees regular meeting minutes, passed upon unanimous affirmative voice vote of the Board Members present.**

MOTION by Gaudard, seconded by Ritter, to approve the July 08, 2021 Board of Trustees regular meeting minutes as amended passed upon affirmative voice vote of the Board Members present.

TREASURER REPORT July 31, 2021 Treasurer's report as follows:
Huntington Banks Accounts

| | |
|------------------------------|---------------|
| General Fund Savings | \$ 103,401.74 |
| General Fund Checking | \$ 34,496.65 |
| Road Fund | \$ 94,066.74 |
| Tax Collection Fund Checking | \$ 167,651.88 |

4Front Federal Credit Union Account

| | |
|----------------------|---------------|
| General Fund Savings | \$ 227,316.64 |
|----------------------|---------------|

4Front Federal Credit Union Account

| | |
|----|--------------|
| CD | \$ 35,282.30 |
|----|--------------|

WARRANTS Simmons presented the warrants for payment.

MOTION by Ritter, seconded by Beynon to approve the July 2021 warrants, as amended totaling \$ 36,993.13 to be paid from the General Fund, passed upon affirmative roll-call vote of the Board members present.

PLANNING COMMISSION *Note: A copy of the minutes are on file with the Township Clerk which has further detail.*
MOTION Simmons, seconded by Gaudard to accept the resignation of Barbara M. Mathes-Alquire from the Zoning Board of Appeals effective August 12, 2021, passed upon majority affirmative voice vote of Board members present with Ritter voting no.

MOTION Moeschke, seconded by Simmons to accept the appointment of Barbara M. Mathes-Alquire to fill the vacant Planning Commission position ending on December 31, 2021, passed upon affirmative voice vote of all Board members present.

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LOT SPLITS

Parent parcel #15-001-004-009-10 consisting of 120 Acres certified to Janice Campbell, Catherine Howell and Judith Ninkovich located on Sumner Road was requested to be divided into 6 parcel lots.

MOTION by Moeschke, seconded by Ritter to approve the lot split application for Janice Campbell, Catherine Howell and Judith Ninkovich parent parcel #15-001-004-009-10 consisting of 120 acres into 6 parcels including Parcel A (40.19 acres), Parcel B-1 (14.27 acres), Parcel B-2 (14.27 acres), B-3 (14.28 acres), Parcel C-1 (13.45 acres), and Parcel C-2 (24.41 acres) passed upon affirmative voice vote of the Board Members present.

Supervisor Moeschke would like to review the current fee of \$125.00 being charged for lot splits. It was also agreed to have the Clerk become a Notary to assist in the new requirements needed by the county on paperwork.

ZONING ADMINISTRATORS REPORT

Note: A copy of this report is on file with the Township Clerk which has further detail.

- 1) Permission given to Simmons to apply for a Notary Public license
- 2) Anticipating an application for a special use on property located on Horton Bay Rd.
- 3) There will be two hearings scheduled for the September Planning Commission meeting.

ZONING BOARD OF APPEALS

There was no meeting of the Zoning Board of Appeals in July.

BOARD OF REVIEW

MOTION by Moeschke, seconded by Gaudard to accept the resignation of Ben Priebe from the Board of Review effective immediately passed upon affirmative voice vote of the board members present.

CEMETERY COMMITTEE AND SEXTON / MAINTENANCE REPORT

Note: A copy of this report is on file with the Township Clerk which has further detail.

- 1) Repairs are required at the Sumner Road Dock.
- 2) Clean up at Oaklawn Cemetery will take place prior to the Ground Penetrating Radar starts.
- 3) Permission given to Simmons to purchase a plaque recognizing the donation of the Erickson's for the Dyer Cemetery flagpole.

BS&A SOFTWARE

Gaudard, Ritter, Wazlewski and Burnett are working together to find a solution to update information incorporating all lot splits, variances, etc. into the BS&A software. Gaudard will give an estimate on amount of time spent to scan these documents as well as look into giving read only access to other board members to view this information on the township computer located at the hall.

WELCOME SIGNS

The original sign design presented will be modified deleting "Home of historic Horton Bay".

LAKE CHARLEVOIX EMS AUTHORITY

Van Zee share information regarding the newly formed Lake Charlevoix EMS Authority. Simmons will forward the following information to Roy Griffiths to prepare a preliminary estimate on total cost for EMS services for Bay Township.

- Total population
- Taxable value
- Number of ambulance runs over the past three years
- Number of 911 calls over the past three years

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The authority is considering building the additional ambulance barn closer to Bay Township.

NO WAKE ZONE

Received a request from Kerry Peterson, chairman of the Walloon Lake Association and Conservancy Boater Safety Committee, requesting a township ordinance for a no-wake zone located on the narrows of Walloon Lake. Per Beynon this needs to be based on fact and not on a want. The board needs to have this request based on facts and not emotions. Board needs to know:

- The reasons why?
- What is the cause for this concern?
- What criteria is this request being based on?
- What is the wave impact on the shore line?
- What is the number of boats going through this area?
- How do other residents on the lake within Bay Township feel about this request?

It is also noted that all townships on Walloon Lake would need to adopt a no wake ordinance in order for this request to come to fruition.

**FRANKLIN AVENUE
ACCESS SITE ISSUE**

Received a complaint from Cynthia and Glen Solomon regarding issues with unleashed dogs at the Franklin Ave. Lake access site. Moeschke will contact them to Follow up with Charlevoix County Sheriff's Animal Control officer.

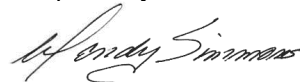
PUBLIC COMMENT

Public comment opened and closed at 8:42 PM.

ADJOURNMENT

MOTION by Simmons, seconded by Beynon, to adjourn the meeting at 9:07 PM, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted,



Wendy Simmons
Bay Township Clerk