

**BAY TOWNSHIP BOARD OF TRUSTEES**  
**December 9, 2021**  
**REGULAR MEETING MINUTES**  
**APPROVED**

**CALL TO ORDER** Supervisor Moeschke called the meeting to order at 6:30 PM and led with the Pledge of Allegiance. Other Board members in attendance were Clerk W. Simmons, Treasurer S. Ritter, Trustee D. Beynon and Trustee X. Gaudard.

**PUBLIC COMMENT** Public Comment opened and closed at 6:30 PM. There was no public comment.

**PRIOR MEETING MINUTES** **MOTION by Gaudard, seconded by Ritter, to dispense with the reading of the November 11, 2021 Board of Trustees regular meeting minutes, passed upon unanimous affirmative voice vote of the Board Members present.**

**MOTION by Simmons seconded by Beynon, to approve the November 11, 2021 Board of Trustees regular meeting minutes upon affirmative voice vote of the Board Members present.**

**MOTION by Ritter, seconded by Moeschke, to dispense with the reading of the November 16, 2021 Board of Trustees regular meeting minutes, passed upon unanimous affirmative voice vote of the Board Members present.**

**MOTION by Gaudard seconded by Ritter, to approve the November 16, 2021 Board of Trustees regular meeting minutes upon affirmative voice vote of the Board Members present.**

**TREASURER REPORT** November 30, 2021 Treasurer's report as follows:  
Huntington Banks Accounts

General Fund Savings	\$ 83,449.40
General Fund Checking	\$ 24,042.17
Road Fund	\$ 94,069.11
Tax Collection Fund Checking	\$ 8,311.62

4Front Federal Credit Union Account

General Fund Savings	\$ 189,775.71
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4Front Federal Credit Union Account

CD	\$ 35,329.89
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\*9/23/2021 from State of Michigan American Rescue Plan Act (ARPA)  
 \$58,876.00 included in the General Fund Saving Account under a separate Accounting number 528

11/02/2021: #37,708.00 Loan from 4Front Reserve Account to Road Fund to pay balance due on Chatillon Road project. Loan to be repaid from Road Fund Tax collections

**WARRANTS** Simmons presented the warrants for payment.

**MOTION by Ritter, seconded by Gaudard to approve the December 9, 2021 warrants, as amended totaling \$19,685.41 to be paid from the General Fund, passed upon affirmative roll-call vote of the Board members present.**

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- PLANNING COMMISSION**      *Note: A copy of the minutes are on file with the Township Clerk which has further detail.*  
Per Gaudard the Planning Commission is currently working on:
- Planning Commission by-laws update
  - Greenbelt language clarification
  - Reviewed EGLE application from Tom Mahaney, Eagle Island Rd. to Construct a 424-foot-long, up to 6-foot-wide, open-pile boardwalk with a 10 foot by 12 foot open-pile deck
- ZONING ADMINISTRATORS REPORT**      No Report given at this time.
- ZONING BOARD OF APPEALS**      *Note: A copy of the minutes are on file with the Township Clerk which has further detail.*  
A meeting of the ZBA was held Wednesday, November 17, 2021 granting a variance for property owned by Mike and Diane Fischer. Ritter request the Planning Commission to visit 14.2 to address loop holes allowing these types of variances allowed.
- CEMETERY COMMITTEE AND SEXTON REPORT**      *Note: A copy of this report is on file with the Township Clerk which has further detail.*
- HORTON BAY GENERAL STORE – LIQUOR LICENSE**      Dave Campbell, Attorney representing the new owners, Greg Cummings and Molly McCoy of the Horton Bay Bistro, LLC requested the Board’s approval to upgrade the Horton Bay General Store’s current Liquor License from a Tavern License (wine and beer only served on premise) to a Class C license allowing liquor to be served on premise. The Board tabled this request until the January 2022 meeting in order to further investigate and have more public input.
- CLERK’S NOTE: The new owners withdrew their request to upgrade the license at this time and will proceed with the transfer of the Tavern License which does not need Board approval.*
- UPGRADE REQUEST TECHNOLOGY UPGRADES**      A final quote from Common Angle was received in the amount of \$7,652.50 for the computer software and hardware, video conferencing camera, screens and computers.
- MOTION by Simmons, seconded by Ritter to approve the quoted amount of \$7,652.50 referencing Common Angle quote #CAIQ9917-01, and proceed with a down payment in the amount of \$5,300.00 passed upon affirmative roll-call vote of the Board members present.**
- PARKS AND REC**      Barb Alguire, Parks and Rec Committee member presented three grant request proposals to the Board.
1. Bay Township Hall property create a resting spot for non-motorized trail at an approximate Grant request of \$9,977.00 .
    - a. Add an outside water station
    - b. Picnic table
    - c. Bike repair station
    - d. Pet station
  2. Stolt Road public Access site at an approximate Grant request of \$2,348.00

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- a. Picnic table
- b. 6 ft. bench
- 3. Wildwood Drive Public Access at an approximate Grant request of \$1,736.00
  - a. Picnic table
  - b. Secure installation

With the exception of the Pet Station in Proposal #1, the Board approved the Parks and Rec Committee to complete the final costs analysis and Grant applications to the Charlevoix Parks Millage Fund for Board approval.

**SUPERVISOR MOESCHKE  
RESIGNATION**

**MOTION by Simmons, seconded by Ritter, to accept the resignation of Supervisor Larry Moeschke effective December 31, 2021, passed upon affirmative voice vote of the Board Members present.**

**TRUSTEE GAUDARD  
RESIGNATION**

**MOTION by Simmons, seconded by Moeschke, to accept the resignation of Trustee Xavier Gaudard effective December 31, 2021, passed upon affirmative voice vote of the Board Members present.**

**GAUDARD APPOINTED  
SUPERVISOR**

**MOTION by Moeschke, seconded by Ritter to appoint Xavier Gaudard as Supervisor of Bay Township, effective January 1, 2022, passed upon affirmative voice vote of the Board Members present.**

**VAN DAM APPOINTED  
TRUSTEE**

**MOTION by Simmons, seconded by Gaudard to appoint Steve Van Dam as Trustee of Bay Township, effective January 1, 2022, passed upon affirmative voice vote of the Board Members present.**

**ALGUIRE APPOINTED  
PLANNING COMMISSION**

**MOTION by Moeschke, seconded by Gaudard to appoint Barb Alguire to another three year term on the Planning Commission ending on December 31, 2024, effective January 1, 2022, passed upon affirmative voice vote of the Board Members present.**

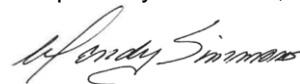
**PUBLIC COMMENT**

Public comment opened and closed at 8:29 PM. There was no public comment.

**ADJOURNMENT**

**MOTION by Moeschke, seconded by Beynon, to adjourn the meeting at 8:32 PM, passed upon affirmative voice vote of the Board Members present.**

Respectfully submitted,



Wendy Simmons  
Bay Township Clerk