

BAY TOWNSHIP PLANNING COMMISSION

Regular Meeting Minutes

Bay Township Hall

January 4, 2022

CALL TO ORDER

Dave Skornia (Chair) called the meeting to order at 7:00PM and led with the Pledge of Allegiance. Also, in attendance were, Steve Van Dam (Board of Trustees Rep), Jamie Shepherd, Joe Jones (Secretary), Nancy Blandford (ZBA Rep), Barb Mathes-Alquire (Parks and Rec Vice-Chair). Sara Kopriva (BRI Planner) and Ron Van Zee (Zoning Administrator) were excused absent.

PLEDGE OF ALLEGIANCE

AGENDA AND PRIOR MEETING MINUTES

MOTION BY Blandford, seconded by Van Dam, to approve the amended December 7, 2021 regular Planning Commission meeting minutes and the presented January 4, 2022 agenda passed upon unanimous affirmation vote of the Board Members.

**Yeas: Skornia, Blandford, Shepherd, Mathes-Alquire, Van Dam, Jones
Nays: None**

PUBLIC COMMENTS

Public comments opened and closed at 7:06 pm with no comment on non-agenda items.

ELECTION OF OFFICERS

MOTION BY Van Dam, seconded by Blandford, to open nominations for Chair passed upon unanimous affirmation vote of the Board Members.

**Yeas: Skornia, Blandford, Shepherd, Mathes-Alquire, Van Dam, Jones
Nays: None**

MOTION BY Blandford, seconded by Mathes-Alquire, to nominate Dave Skornia for Chair passed upon unanimous affirmation vote of the Board Members.

**Yeas: Blandford, Shepherd, Mathes-Alquire, Van Dam, Jones
Nays: None
Recused: Skornia**

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MOTION BY Van Dam, seconded by Blandford, to close nominations for Chair passed upon unanimous affirmation vote of the Board Members.

Yeas: Blandford, Shepherd, Mathes-Alguire, Van Dam, Jones

Nays: None

Recused: Skornia

MOTION BY Skornia, seconded by Blandford, to open nominations for Co-Chair passed upon unanimous affirmation vote of the Board Members.

Yeas: Skornia, Blandford, Shepherd, Mathes-Alguire, Van Dam, Jones

Nays: None

MOTION BY Skornia, seconded by Jones, to nominate Nancy Blandford for Co-Chair passed upon unanimous affirmation vote of the Board Members.

Yeas: Skornia, Shepherd, Mathes-Alguire, Van Dam, Jones

Nays: None

Recused: Blandford

MOTION BY Van Dam, seconded by Blandford, to close nominations for Co-Chair passed upon unanimous affirmation vote of the Board Members.

Yeas: Skornia, Blandford, Shepherd, Mathes-Alguire, Van Dam, Jones

Nays: None

MOTION BY Skornia, seconded by Blandford, to open nominations for Secretary passed upon unanimous affirmation vote of the Board Members.

Yeas: Skornia, Blandford, Shepherd, Mathes-Alguire, Van Dam, Jones

Nays: None

MOTION BY Blandford, seconded by Van Dam to nominate Joe Jones for Secretary passed upon unanimous affirmation vote of the Board Members.

Yeas: Skornia, Shepherd, Mathes-Alguire, Van Dam, Blandford

Nays: None

Recused: Jones

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MOTION BY Blandford, seconded by Mathes-Alguire, to close nominations for Secretary passed upon unanimous affirmation vote of the Board Members.

Yeas: Skornia, Blandford, Shepherd, Mathes-Alguier, Van Dam

Nays: None

Recused: Jones

2022 MEETING DATE

MOTION BY Van Dam, seconded by Jones, to approve the 2022 meeting dates as written passed upon unanimous affirmation vote of the Board Members.

Yeas: Skornia, Blandford, Shepherd, Mathes-Alguire, Van Dam, Jones

Nays: None

2021 YEARLY REVIEW

Van Dam presented a written 2021 Year in Review (see attached)

BAY TOWNSHIP BY-LAWS

Planning Commission reviewed the final approved version of the By-Laws.

GREENBELT LANGUAGE/WATERFRONT DISTRICT AMENDMENT REVIEW

Planning Commission reviewed the proposed Greenbelt amendment (with comments from the December 2021 meeting incorporated).

Discussion included:

- The need for clarification from BRI on 6.2 Waterfront Regulated Item C.
- Need to determine correct set back for the Natural Vegetative Strip; BRI provided a list of current setback in Charlevoix County
- 6.3 Development Standards
- Jones, Shepherd, Skornia led the discussion on Waterfront Overlay-
- PC will send edits to Tip of the Mitt for review

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- Blandford reviewed several different zoning permit applications (possible 3 permit applications in future- Waterfront Overlay, Residential, Ag.

Planning Commission will continue to review and discuss the greenbelt amendment as well as the zoning application process with Kopriva at the February meeting.

PARKS AND REC

Charlevoix County Millage grant due early in 2022.

ZONING ADMINISTRATOR REPORT

N/A

ZONING BOARD OF APPEALS REPORT

Blandford presented a Zoning Board of Appeals report.

BOARD OF TRUSTEES REPORT

Van Dam presented a Board of Trustees report.

OTHER

N/A

CORRESPONDANCES

N/A

PUBLIC COMMENTS Public comments opened and closed at 9:11 pm with no comment.

ADJOURNMENT

MOTION by Blandford, seconded by Mathes-Alquire, to adjourn at 9:19 pm, passed upon unanimous affirmative vote of the Board Members.

Yeas: Skornia, Blandford, Shepherd, Van Dam, Jones, Mathes-Alquire

Nays: None

Respectfully Submitted,

Kristin Baranski

Deputy Clerk