

**BAY TOWNSHIP BOARD OF TRUSTEES**  
**August 11, 2022**  
**REGULAR MEETING MINUTES**  
**APPROVED**

**CALL TO ORDER** Supervisor Gaudard called the meeting to order at 6:30 PM and led with the Pledge of Allegiance. Other Board members in attendance were, Clerk W. Simmons, Treasurer S. Ritter, Trustee D. Beynon, and Trustee S. Van Dam.

**PUBLIC COMMENT** Public Comment opened at 6:31 PM  
Marty Makinen, Treasurer of the Walloon Lake Association and Conservancy informed the Board that the walking area at the end of West Road has been mowed in the parking area and around the bike rack.

David Grayson, Boyne City representative of the Charlevoix County Parks Board will be working with Bob Jess and others on getting the Non-motorized trail completed.

Public comment closed at 6:38 PM.

**PRIOR MEETING MINUTES** **MOTION by Van Dam seconded by Ritter, to approve the July 14, 2022 Board of Trustees regular meeting minutes as corrected upon affirmative voice vote of the Board Members present.**

**TREASURER REPORT** July 31, 2022 Treasurer's report as follows:

<u>Huntington Banks Accounts</u>		
General Fund Savings		\$ 218,559.46*
General Fund Checking		\$ 16,156.84
Road Fund		\$ 5,612.82
Tax Collection Fund Checking		\$ 266,676.43
<u>4Front Federal Credit Union Account</u>		
General Fund Savings		\$ 213,750.64
<u>Charlevoix State Bank</u>		
General Fund Savings		\$104,009.09
Road Fund Savings		\$145,012.51
<u>4Front Federal Credit Union Account</u>		
CD		\$ 35,423.70**

The General Fund balance includes the ARPA deposits totaling \$ 117,987.72

Funds held at 4 Front Credit Union:	\$249,172.28 incl. \$35,423.70 CD**
Funds held at Huntington Bank:	\$240,329.12
Funds held at Charlevoix State Bank	\$249,021.60

**WARRANTS** Simmons presented the warrants for payment.

**MOTION by Ritter, seconded by Beynon to approve the August 11, 2022 warrants, totaling \$49,370.20 to be paid from the General Fund, passed upon affirmative roll-call vote of the Board members present.**

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- PLANNING COMMISSION**      *Note: A copy of the minutes are on file with the Township Clerk which has further detail.*  
Discussion continues on Article 17.2 and possible additions to the language, versus wholesale change, to assist ZBA and their interpretation. Also looking at nonconforming buildings and lots.
- ZONING ADMINISTRATORS REPORT**      *Note: A copy of the minutes are on file with the Township Clerk which has further detail.*  
Received EGLE notice of violation of shoreline and order to restore shoreline and wetlands area for Stephen Dutton, 07880 Ruffed Grouse Lane.  
  
Continue issuing Zoning Permits, inquiries about lot splits and following up on violations.
- ZONING BOARD OF APPEALS**      There is no meeting scheduled.
- CEMETERY COMMITTEE AND SEXTON REPORT**      *Note: A copy of this report is on file with the Township Clerk which has further detail.*  
Bids will be requested to re-shingle the storage building at Dyer Cemetery. Bids for snow plowing will also be requested for this winter.
- ASSESSOR REPORT**      Short on building permits this year. Expecting over 10% increase in assessed values and a 20% increase in cash values. Values are going sky high. Prices are around \$350,000 - \$450,000 for a 2,000 sq. ft. house on average to build.  
  
There will not be a Board of Review meeting in July or September at this time.
- BOYNE CITY EMS**      Brenda Wilson, City of Boyne City EMS Director explained the very complicated formulation used to come up with the annual amount due from each contracted township for these services. Bay Township's portion comes to \$24,174.30 for 2022 - 2023.
- MILAGE REIMBURSEMENT CONSIDERATION**      **MOTION by Beynon, seconded by Ritter to approve a one-time \$200.00 milage stipend (reimbursement) to the Zoning Administrator and to the Assessor because of the high price of fuel during this economically difficult times passed upon affirmative roll-call voice of the Board members present.**
- NON-MOTORIZED BIKE PATH**      Steve Van Dam will be working with Bob Jess, Charlevoix County Commissioner, Doug Grayson, (County Parks Committee member), Mike Sheean (Boyne area Rep for the Top of Michigan Trails council), and Brent Bolin (Executive Director of the Top of Michigan Trails Council) to bring the attention of the unfinished non-motorized bike trail back on the agenda for the Charlevoix County Commissioner to take action. (clerk's note: Mary Baumann of Bay Township Parks and Rec Committee will also be working on this team to get the bike path completed.)
- BS&A SOFTWARE REVIEW**      Gaudard and Simmons attended a zoom meeting with Keegan Dixon, BS&A representative with regards to the financial software. A final look at actual reports that

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can be created and how this software can interface through the cloud with the Assessor and Treasurer's software will be further studied.

**PUBLIC COMMENT**

Public Comment opened and closed at 8:40 PM. There was no public comment.

**OTHER**

The Eagle Island Access sign has been removed again. It was suggested the larger one from the lake side be put in its place.

**ADJOURNMENT**

**MOTION by Ritter, seconded by Van Dam to adjourn the meeting at 8:46 PM, passed upon affirmative voice vote of the Board Members present.**

Bay Township Clerk



Wendy Simmons