

BAY TOWNSHIP BOARD OF TRUSTEES

July 13, 2023

REGULAR MEETING MINUTES

APPROVED

CALL TO ORDER

Supervisor Gaudard called the meeting to order at 6:00 PM and led with the Pledge of Allegiance. Other Board members in attendance were: Trustee D. Beynon, Trustee S. Van Dam and Treasurer S. Ritter. Excused: Clerk W. Simmons.

PUBLIC COMMENT

Public comment was opened at 6:02 PM. Comments included: Request to reconsider allowing property owner to access private driveway from public access at Eagle Island. Public comment closed at 6:05 pm.

WALLOON LAKE ASSOCIATION

Josephine Roberts presented a presentation regarding working towards a Walloon Lakes Intergovernmental Agreement Proposal. An intergovernmental agreement is a formal agreement between multiple governmental entities that outlines their commitment to work together on specific matters of mutual interest. Walloon Lake is surrounded by five townships and two counties and the request is a commitment from Bay Township to support the exploration of this concept to act in a cooperative effort to address shared challenges and pursue common goals.

MOTION by Gaudard, second by Beynon, to commit to attend the first meeting in September passed upon affirmation voice vote of the Board members present.

PRIOR MEETING MINUTES **MOTION by Ritter, second by Beynon, to dispense with the reading of the June 8, 2023, Board of Trustees regular meeting minutes as amended, passed upon unanimous affirmative voice vote of the Board Members present.**

MOTION by Beynon, second by Ritter, to approve the June 8, 2023 Board of Trustees regular meeting minutes as amended passed upon affirmation voice vote of the Board members present.

SUPERVISOR REPORT

Robin Berry presented to the Board a statue of a young adolescent Hemmingway to represent the boy that was molded during his summers fishing here in Horton Bay in Horton Creek. The statue would be slightly larger than life and would be possible incorporated into the new landscaping at the Township's Hall.

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MOTION by Van Dam, second by Ritter, to accept the gift of a young Earnest Hemmingway to be placed at the Township's Hall passed upon affirmation voice vote of the Board members present.

Cement has been washed away to make it difficult to launch a boat at the road end. After speaking with the road commission, Gaudard the Charlevoix County road Commission will have to begin process with EGLE due to the fact that it is located in the water.

TREASURER REPORT

RESTRICTED FUNDS		2023	2022
General Funds Savings	Huntington	\$ 222,985.82	\$ 320,922.00
General Funds Savings	4Front	\$ 250,016.43	\$ 227,713.80
General Funds	CSB	\$ 104,285.54	\$ -----
General Funds Checking	Huntington	\$ 25,085.87	\$ 16,166.03
Certificate of Deposit		\$ 36,000.00	\$ 35,376.38
TOTAL UNRESTRICTED FUNDS		\$ 638,373.66	\$ 600,178.21
RESTRICTED FUNDS		2023	2022
Road Funds Savings	Huntington	\$ 209,88.39	\$ 150,608.37
Road Funds Savings	CSB	\$ 139,382.11	\$ -----
TOTAL RESTRICTED FUNDS		\$ 349,270.50	\$ 150,605.37
Tax Fund Checking		\$ 7,979.24	\$ 7,953.26
TOTAL		\$ 995,623.40	\$ 758,739.84

WARRANTS

The warrants were presented for payment.

MOTION by Gaudard, seconded by Ritter, to approve the July, 2023 warrants, as presented totaling \$ 109,377.07 to be paid from the General Fund, passed upon affirmation roll call vote of the Board members present.

PLANNING COMMISSION

Note: A copy of the minutes are on file with the Township Clerk with further detail.

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ZONING ADMINISTRATOR REPORT

Note: A copy of this report are on file with the Township Clerk with further detail.

Van Zee presented the history of the parcel in proposal. The file is quite thick due to previous work; the request had been previously denied by Bay Township; it has been recorded with Charlevoix County Equalization as a lot. Property owner is now requesting a parcel division. The parcel division will increase the non-conformity. The property owner would also have to get approval from the Planning Commission for a Special Use Permit for the remaining pole barn on a property without a principal residence. The Board is requesting additional information from the property owner.

Note: Based upon incorrect information on the original application this request must be corrected and/or a new application with correct information presented.

CEMETERY COMMITTEE/ AND SEXTON

Note: A copy of the report is on file with the Township Clerk with further detail.

ZONING BOARD OF APPEALS

Members have been completing training through MSU extension/Citizens Planners and have found it very helpful.

PARKS AND REC

Grant projects have been installed/completed. Stolt Road Bench has been issued a violation for impeding access by Emmett Road Commission. Gaudard is working with Charlevoix County Road Commission to resolve.

Bike path is delayed, as understood, for MDOT'S failure to **correctly** gain **one easement** easements on private **properties** **property**. Charlevoix County Parks and Rec has requested monies in the Charlevoix County Commissioner's Meeting for Engineer renderings for Phases 4 and 5.

ASSESSOR

N/A

FORM F-65 QUOTE

MOTION by Ritter, seconded by Van Dam to approve the Gabridge Co for \$1200.00 to complete the State F-65 form for Bay Township, passed upon affirmation roll call vote of the Board members present.

CLEAN UP DAY RECAP

Clean Up went well.

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TOWNSHIP ROADS PRIORITY

Discussion to combine several projects in 2024 to bring cost down.

NEWSLETTER FEEDBACK N/A

OTHER N/A

PUBLIC COMMENT Public comment opened and closed at 8:17 pm.

BOARD COMMENT N/A

ADJOURNMENT **MOTION by Beynon, seconded by Van Dam, to adjourn the meeting at 8:23 pm, passed upon affirmation voice vote of the Board Members present.**

Respectfully submitted,

Kristin Baranski
Bay Township Recording Secretary