

**BAY TOWNSHIP PLANNING COMMISSION**  
**Regular Meeting Minutes**  
**November 7, 2023**  
**Bay Township Hall**

**CALL TO ORDER**

Dave Skornia (Chair) called the meeting to order at 7:00 PM and led with the Pledge of Allegiance. Also, in attendance were: Barb Mathes-Alguire (PC Vice-Chair and Parks and Rec Rep), Nancy Blandford (ZBA Rep), Daniel Lisonbee, Steve Van Dam (Board of Trustees Rep), Joe Jones (Secretary) and Jamie Shepherd. Also present: Kristin Baranski (Recording Secretary) ZOOM and Ron Van Zee (Zoning Administrator)

**PLEDGE OF ALLEGIANCE**

**AGENDA AND  
PRIOR MEETING MINUTES**

**MOTION BY Van Dam, seconded by Blandford to approve the October 3, 2023 regular Planning Commission meeting minutes as amended, and the November 3, 2023 as presented agenda passed upon unanimous affirmative vote of the Board Members.**

***Yeas: Skornia, Blandford, Shepherd, Lisonbee, Mathes-Alguire, Jones, Van Dam***

***Nays: None***

**PUBLIC COMMENTS**

Public comments opened and closed at 7:02 pm with no comment.

**ARTICLE 17 TEXT ADEMENDMENT PUBLIC HEARING**

Public Hearing to receive comments on the proposed Article 17 Text Amendments opened at 7:10 pm. No public comments were received. After months of discussions and deliberations during Bay Township Planning Commission monthly meetings as well as a legal review by Township attorney, public notification in local paper, posting at hall, library and website, proposed text amendments will be forwarded to Charlevoix County Planning Commission for review.

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**MOTION BY Blandford, seconded by Van Dam to forward Article 17 Proposed Text Amendments along with the draft minutes from the Public Hearing to the Charlevoix County Planning Commission passed upon unanimous affirmative vote of the Board Members.**

***Yeas: Skornia, Blandford, Shepherd, Lisonbee, Mathes-Alguire, Jones, Van Dam***

***Nays: None***

Public Hearing closed at 7:32 pm.

**ARTICLE 6 DISCUSSION**

Planning Commission continues to review and discuss Anna McGlashen (Tip of the Mitt) recommended edits on Article 6. The Planning Commission has been working on the Waterfront Overlay District edits. Several members of PC have been working with McGlashen. Several edits were suggested by PC members to correct awkwardness of language. McGlashen will make edits and provide feedback at next meeting.

**ZONING ADMINISTRATOR REPORT**

N/A

**ZONING BOARD OF APPEALS REPORT**

N/A

**BOARD OF TRUSTEES REPORT**

Van Dam presented an oral report.

**OTHER CORRESPONDANCES/PC COMMENT**

**PUBLIC COMMENTS** Public comments opened and closed at 9:04 pm with no comment.

**ADJOURNMENT**

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**MOTION by Van Dam seconded by Jones to adjourn at 9:04 pm, passed upon unanimous affirmative vote of the Board Members.**

***Yeas: Skornia, Blandford, Shepherd, Lisonbee, Mathes-Alguire, Jones, Van Dam***

***Nays: None***

**Respectfully Submitted,**

**Kristin Baranski**  
**Recording Secretary**