

**BAY TOWNSHIP PLANNING COMMISSION**  
**Regular Meeting Minutes**  
**January 2, 2024**  
**Bay Township Hall**

**CALL TO ORDER**

Dave Skornia (Chair) called the meeting to order at 7:00 PM and led with the Pledge of Allegiance. Also, in attendance were: Daniel Lisonbee, Steve Van Dam (Board of Trustees Rep) and Ralph Goodrich. Also present: Kristin Baranski (Recording Secretary) Excused: Joe Jones (Secretary), Barb Mathes-Alguire (PC Vice-Chair and Parks and Rec Rep) and Nancy Blandford (ZBA Rep)

**PLEDGE OF ALLEGIANCE**

**AGENDA AND**

**PRIOR MEETING MINUTES**

**MOTION BY Van Dam, seconded by Lisbon to approve the December 5, 2023 regular Planning Commission meeting minutes as amended, and the January 2, 2024 agenda as presented passed upon unanimous affirmation vote of the Board Members.**

***Yeas: Skornia, Lisonbee, Van Dam, Goodrich***

***Nays: None***

**PUBLIC COMMENTS**

Public comments opened and closed at 7:08 pm with no public comment.

**ELECTION OF OFFICERS**

Skornia opened the nominations for Chair.

**MOTION BY Van Dam, seconded by Goodrich to nominate Dave Skornia as Chair passed upon unanimous affirmation vote of the Board Members.**

***Yeas: Lisonbee, Goodrich, Van Dam***

***Nays: None***

***Recused: Skornia***

Skornia closed nominations for Chair.

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Skornia opened the nominations for Vice-Chair.

**MOTION BY Skornia, seconded by Van Dam to nominate Barb Mathes-Alquire as Vice-Chair passed upon unanimous affirmation vote of the Board Members.**

***Yeas: Lisonbee, Goodrich, Van Dam, Skornia***

***Nays: None***

Skornia closed nominations for Vice-Chair.

Skornia opened the nominations for Secretary.

**MOTION BY Van Dam, seconded Goodrich to nominate Joe Jones as Secretary passed upon unanimous affirmation vote of the Board Members.**

***Yeas: Lisonbee, Goodrich, Van Dam, Skornia***

***Nays: None***

Skornia closed nominations for Secretary.

**2024 MEETING DATES**

The Planning Commission will meet the first Tuesday of each month with the exception of July. There will be no meeting scheduled for July at this time. If an election takes place on the first Tuesday of the month, the Planning Commission meeting will be moved to the following day, Wednesday. All meetings start at 7:00 pm at the Bay Township Hall, 05045 Boyne City Road, in the Village of Horton Bay.

**MOTION BY Van Dam, seconded Goodrich to approve the 2024 Meeting Dates as presented passed upon unanimous affirmation vote of the Board Members.**

***Yeas: Lisonbee, Goodrich, Van Dam, Skornia***

***Nays: None***

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**2023 YEAR IN REVIEW**

- Article 17- a final revised Article was forwarded to the Charlevoix County Planning Commission for review
- Article 6
- Villa de Charlevoix discussion regarding docks and swim areas due to platting prior to adoption of zoning ordinance
- Cottage Industries and Blight discussion
- SUP approval shoreland restoration plan
- Michigan Township Association training

**2024 GOALS**

- Complete work on Article 6
- Complete work on Article 17
- Continue to work on improving Zoning Permit Applications and process
- Finish work on lot averaging (equivalent density) language
- Explore renewable energy language for inclusion in the Zoning Ordinance
- Explore short term rental language for inclusion in the Zoning Ordinance

**ARTICLE 17 COUNTY REVIEW COMMENTS**

**MOTION BY Lisonbee, seconded Van Dam to forward Article 17 in its entirety to the Board of Trustees for adoption passed upon unanimous affirmation vote of the Board Members.**

***Yeas: Lisonbee, Goodrich, Van Dam, Skornia***

***Nays: None***

**ZONING ADMINISTRATOR REPORT**

N/A

**ZONING BOARD OF APPEALS REPORT**

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Next ZBA will be on January 15, 2024.

**BOARD OF TRUSTEES REPORT**

Van Dam presented an oral report.

**OTHER CORRESPONDANCES/PC COMMENT**

**PUBLIC COMMENTS** Public comments opened and closed at 8:29 pm with no comment.

**ADJOURNMENT**

**MOTION by Van Dam seconded by Lisonbee to adjourn at 8:29pm, passed upon unanimous affirmative vote of the Board Members.**

***Yeas: Skornia, Lisonbee, Goodrich, Van Dam***

***Nays: None***

**Respectfully Submitted,**

**Kristin Baranski**  
**Recording Secretary**