

BAY TOWNSHIP BOARD OF TRUSTEE

July 11, 2024

REGULAR MEETING MINUTES

APPROVED

CALL TO ORDER

Supervisor Gaudard called the meeting to order at 6:00 PM and led with the Pledge of Allegiance. Other Board members in attendance were, Trustee S. Van Dam, Trustee D. Beynon Treasurer S. Ritter, and Clerk W. Simmons.

PUBLIC COMMENT

Public Comment opened at 6:03 PM.

Wendy Warren of Wagbo Farm presented a proposal for additional grant funding for the Hemingway Statue. The township would be set up as the fiduciary with no out-of-pocket funds by the township. The board was in agreement to proceed with the grant request.

Public Comment closed at 6:10 PM.

BOYNE CITY EMS DEPT.

Brenda Wilson of the Boyne City EMS Department did a demonstration on how the new AED (defibrillator) works and presented the 2024 Invoice in the amount of \$50,966.96.

PRIOR MEETING MINUTES

MOTION by Simmons, seconded by Beynon to approve the June 13, 2024 Board of Trustees regular meeting minutes as amended was approved upon affirmative voice vote of the Board Members present.

SUPERVISOR REPORT

- The Township newsletter was included with the tax bills that were sent out in July.
- Attended the Charlevoix County Commissioners meeting to continue receiving updated information on the non-motorized trail.
- Received and reviewed the Charlevoix County Road Commission road millage fact sheet.

CLERK REPORT

None

TREASURER REPORT

Philip Long has been appointed as deputy treasurer effective immediately.

June 30, 2024 Treasurer's report as follows:

UNRESTRICTED FUNDS

General Fund Savings: Huntington	\$ 132,416.68
General Fund Savings: 4Front Credit Union	\$ 225,947.05
General Fund Savings: Charlevoix State Bank	\$ 104,757.60
General Fund Checking: Huntington	\$ 18,531.97
Certificate of Deposit: Huntington	\$ 37,533.00
Capital Fund: Northland Credit Union	\$ 50,003.89
TOTAL UNRESTRICTED FUNDS:	\$ 733,221.23

RESTRICTED FUNDS:

Road Fund Savings: Huntington	\$ 426,914.08
Road Fund Savings: Charlevoix State Bank	\$ 140,010.71
TOTAL RESTRICTED FUNDS:	\$ 566,924.79

TAX FUND CHECKING

Tax Fund Checking: Huntington	\$ 8,110.67
TOTAL	\$1,094,221.76

(Clerk's note: Future Improvement Fund located at Northern Credit Union was added to the month end total as well as the current certificate of deposit located at Huntington Bank)

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WARRANTS

A written report by Simmons presented the warrants for payment.

MOTION by Ritter seconded by Van Dam to approve the July 11, 2024 warrants, totaling \$194,637.23 to be paid from the General Fund (of which \$140,370.56 will come from the Road Fund,) and an additional \$37,436.23 included in overall total for the Boyne City EMS Invoice passed upon affirmative roll-call vote of the Board members present.

PLANNING COMMISSION

No meeting in July

ZONING ADMINISTRATORS REPORT

Note: A copy of the Zoning Administrator's report is on file with the Township Clerk.

ZONING BOARD OF APPEALS

A special hearing will be held on August 12, 2024 at 6:00 PM.

CEMETERY/SEXTON

Note: A copy of the Cemetery/Sexton report is on file with the Township Clerk.

The billing from Haley was higher than expected because of additional findings that needed to be addressed.

PARKS & REC

Note: A copy of the Parks & Rec report is on file with the Township Clerk.

- The non-motorized bike trail construction through Horton Bay is progressing and on schedule to be finished by August 30, 2024 through Horton Bay.
- RFP needs to be adjusted by Kiersten Stark but does not need to go back to the Commissioners.
- Safety concerns brought up regarding where trail crosses the Boyne City Road.
- Bay Twp. Parks & Rec Committee is being very active with road ends, planning celebration for non-motorized opening and overseeing the township hall grounds.

BUDGET

MOTION by Gaudard, seconded by Van Dam to increase the Hall Maintenance budget from \$0 to \$5,000 approved upon affirmative voice vote of the Board Members present.

CITY OF BOYNE CITY EMS INVOICE

The Invoice for the 2024 Boyne City EMS was received with an unexpected special assessment of \$13,436.23 added to an already increased amount of \$37,436.23 for a total requested of \$50,966.96. The total amount budgeted for Boyne City EMS was \$32,000.00.

MOTION by Ritter seconded by Gaudard to approve paying City of Boyne City EMS Invoice in the amount of \$37,436.23 with the balance of \$13,530.73 to be paid upon a better explanation as to why the formula being used is no longer accurate thereby requiring a special assessment passed upon affirmative roll call vote of the Board Members present.

RESOLUTION 2024-07-01

Receiving Board
Resolution Number 2024-07-01

Resolution Establishing a Receiving Board for Elections held in Bay Township, Charlevoix County

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WHEREAS, the Township Clerk is responsible for conducting elections in Bay Township, Charlevoix County; and

WHEREAS, MCL 168.679(a) provides the Election Commission of a city, township, or village shall, by resolution, provide that at an election at which ballots are counted and certified at the precinct 1 or more additional boards of election inspectors be appointed to serve as Receiving Boards; and

WHEREAS, the Bay Township Receiving Board is responsible for the duties as outlined in Section 168.679(a) of the Michigan Election Law (Article 116 of 1954); and

WHEREAS, the board of election commissioners shall appoint two or more election inspectors, with an equal number from each major political party to the Receiving Board prior to each election;

NOW THEREFORE, BE IT RESOLVED:

The Election Commission authorizes the establishment of a Receiving Board and the appointment of two or more election inspectors, with an equal number from each major political party, for all future elections beginning November 5, 2024.

Motion by Ritter, seconded by Simmons, to adopt the Resolution authorizing the formation of a Receiving Board for Elections held in Bay Township, Charlevoix County.

Ayes: Gaudard, Simmons, Van Dam, Beynon, Ritter

Nays: none

Absent: none

Resolution declared adopted July 11, 2024.

Signature:


Township Clerk

PUBLIC COMMENT

Public comment opened at 7:28 ~~8:00~~-PM.

- ~~The question was asked if Great Lakes Energy will be back to clean up the mess left under the power lines on Zenith Heights?~~
- ~~The underground dog fence has still not been removed at the Eagle Island (Lily Pad) public access site. Van Zee to contact owners.~~

Public comment closed at 7:37 ~~8:00~~-PM with no comment.

ADDITIONAL BOARD COMMENTS

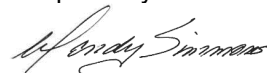
Simmons requested looking at an outside vendor to handle payroll and taxes. Board would like to review current expenditures to accounting firms versus cost of program.

Ritter requests estimates on Reycraft Road and review future road priorities

ADJOURNMENT

MOTION by Ritter, seconded by Beynon to adjourn the meeting at 8:03 PM, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted,



Bay Township Clerk