

BAY TOWNSHIP BOARD OF TRUSTEE
September 12, 2024
REGULAR MEETING MINUTES
APPROVED

CALL TO ORDER Supervisor Gaudard called the meeting to order at 6:00 PM and led with the Pledge of Allegiance. Other Board members in attendance were Trustee D. Beynon Treasurer S. Ritter, and Clerk W. Simmons. Trustee S. Van Dam excused.

PUBLIC COMMENT Public Comment opened and closed at 6:01 PM with no comments.

PRIOR MEETING MINUTES **MOTION by Beynon, seconded by Ritter to approve the August 8, 2024 Board of Trustees regular meeting minutes was approved upon affirmative voice vote of the Board Members present.**

SUPERVISOR REPORT

- Spoke with Vanek of the Charlevoix County Road Commission to proceed with the formal quote on the 1.15 miles of Reycraft Road but will hold off on the Flagg Avenue & Valley Brook Road (.39 miles) and the .34 miles of Afton stone early next spring.
- Will be meeting with other area Supervisors regarding the City of Boyne City's additional unexplained special assessment increase in the Fire Protection 2024-25 coverage and will then ask for a meeting with Mike Cain of Boyne City to review and update the formula used.
- Attended the ZBA meeting and would like to see a review of the finding of facts wording and interpretation.

CLERK REPORT

- November election preparation is going smoothly and Bay Township is in receipt of the new and update tabulator.
- There will be an Election Committee Meeting on Thursday, October 10, 2024 at 5:45 PM at the Township Hall.

TREASURER REPORT August 31, 2024 Treasurer's report as follows:

UNRESTRICTED FUNDS

General Fund Savings: Huntington	\$ 96,808.99
General Fund Savings: 4Front Credit Union	\$ 266,100.60
General Fund Savings: Charlevoix State Bank	\$ 104,837.69
General Fund Checking: Huntington	\$ 12,865.77
Certificate of Deposit: Huntington	\$ 37,533.00
Capital Fund: Northland Credit Union	\$ 50,003.89
TOTAL UNRESTRICTED FUNDS:	\$ 568,150.14

RESTRICTED FUNDS:

Road Fund Savings: Huntington	\$ 10,012.29
Road Fund Savings CD: Huntington	\$ 416,697.13
Road Fund Savings: Charlevoix State Bank	<u>CLOSED</u>
TOTAL RESTRICTED FUNDS:	\$ 426,709.42

TAX FUND CHECKING

Tax Fund Checking: Huntington	\$ 215,197.45
TOTAL	\$1,210,057.01

(Clerk's note: Future Improvement Fund located at Northern Credit Union was added to the month end total as well as the current certificate of deposit located at Huntington Bank)

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WARRANTS

A written report by Simmons presented the warrants for payment.
MOTION by Gaudard seconded by Beynon to approve the September 12, 2024 warrants, totaling \$24,205.92 to be paid from the General Fund passed upon affirmative roll-call vote of the Board members present.

**RESORT BEAR CREEK
FIRE DEPT. ANNUAL
REPORT**

Note: A copy of the RBCFD is on file with the Township Clerk.

The Board welcomed Chief Al Welsheimer from the Resort Bear Creek Fire Dept.

- Bay Township had 17 Emergency responses in 2023 that were covered by RBCFD.
- Looking at their ISO rating to go down in 2026 to a possible 4
- Cost of 2024-2025 services will be \$80,004.70.

**2024 AUDIT COMPLETED
BY GABRIDGE & CO.**

Note: A copy of the 2024 Audit is on file with the Township Clerk.

The Board welcomed Andrew Wilcoxin of Gabridge & Co. to review the biannual audit due in 2024. Bay Township received the highest rating given overall for the government required audit.

PLANNING COMMISSION

Note: A copy of the Planning Commission's report is on file with the Township Clerk.

- PC is back on Article 6 and after discussion with Hayes Township feels it needs to continue to be tweaked.
- All criteria for approval within the Waterfront Overlay District will now be in one Article.

**ZONING ADMINISTRATORS
REPORT**

Note: A copy of the Zoning Administrator's report is on file with the Township Clerk.

**ZONING BOARD OF
APPEALS**

An organizational meeting will be held on October 7, 2024 at 7:00 PM

CEMETERY/SEXTON

Note: A copy of the Cemetery/Sexton report is on file with the Township Clerk

NOISE ORDINANCE

Sheriff Chuck Vondra will be invited to the October meeting to discuss implementation of a noise ordinance.

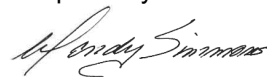
PUBLIC COMMENT

Opened at 8:22 PM with Dave Skornia commenting on the Walloon Lake Association and the consideration for the township to accept the MOU as it could be advantageous for the open communication on what is happening on the waterfront.

ADJOURNMENT

MOTION by Ritter, seconded by Beynon to adjourn the meeting at 8:25 PM, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted,



Bay Township Clerk