

BAY TOWNSHIP BOARD OF TRUSTEE
October 10, 2024
REGULAR MEETING MINUTES
UNAPPROVED

CALL TO ORDER

Supervisor Gaudard called the meeting to order at 6:00 PM and led with the Pledge of Allegiance. Other Board members in attendance were Trustee D. Beynon, Trustee S. Van Dam, Treasurer S. Ritter, and Clerk W. Simmons.

PUBLIC COMMENT

Public Comment opened and closed at 6:01 PM with no comments.

**WALLOON LAKE ASSOC.
AND CONSERVANCY**

The Board welcomed Mary Ann Smith of the Walloon Lake Association and Conservancy. Mary Ann presented the WLAC Government Affairs Committee MOU (Memorandum of Understanding) goals and objectives draft presentation for townships bordering Wallon Lake. Key take away points:

- Representation from WLAC, Bay, Bear Creek, Evangeline, Melrose and Resort would be part of the steering committee.
- Bay Township requests that even though WLAC has two representatives, their vote only counts as one vote.
- There is no expense to Bay Township.
- All suggestions or recommendations from the steering committee must be approved by the individual township boards.

PRIOR MEETING MINUTES

MOTION by Beynon, seconded by Van Dam to approve the September 12, 2024 Board of Trustees regular meeting minutes approved upon affirmative voice vote of the Board Members present.

SUPERVISOR REPORT

- EMS update:
 - Treasurer of Evangeline Township, Larry Taylor working with the City of Boyne City.
 - Next meeting will be with Michael Cain.
 - Melrose, Hudson, and Evangeline are included in these meetings.
- Non-motorized trail is still not completed but concrete is being poured.
- Resort Bear Creek Township has smoke detectors and CO2 monitors available with information on their website.

CLERK REPORT

November election preparation is going smoothly.

TREASURER REPORT

September 30, 2024 Treasurer's report as follows:

UNRESTRICTED FUNDS

General Fund Savings: Huntington	\$ 83,028.62
General Fund Savings: 4Front Credit Union	\$ 226,174.93
General Fund Savings: Charlevoix State Bank	\$ 104,877.47
General Fund Checking: Huntington	\$ 19,462.67
Certificate of Deposit: Huntington	\$ 37,533.00
Capital Fund: Northland Credit Union	\$ 50,003.89
TOTAL UNRESTRICTED FUNDS:	\$ 521,080.58

RESTRICTED FUNDS:

Road Fund Savings: Huntington	\$ 10,014.75
Road Fund Savings CD: Huntington	\$ 416,697.13
Road Fund Savings: Charlevoix State Bank	<u>CLOSED</u>
TOTAL RESTRICTED FUNDS:	\$ 426,711.88

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TAX FUND CHECKING

Tax Fund Checking:	Huntington	\$ 1,241,182.78
TOTAL		\$2,138,971.35

(Clerk's note: Future Improvement Fund located at Northern Credit Union was added to the month end total as well as the current certificate of deposit located at Huntington Bank)

WARRANTS

A written report by Simmons presented the warrants for payment.
MOTION by Ritter seconded by Beynon to approve the October 10, 2024 warrants, totaling \$101,347.26 to be paid from the General Fund passed upon affirmative roll-call vote of the Board members present.

PLANNING COMMISSION

Note: A copy of the Planning Commission's report is on file with the Township Clerk.

- Discussed stream set backs
- Article 6 near completion
- Presented a draft agreement with Northern Landuse Consultants LLC (Zach Sompels). The board requested it go back to the planning commission for more discussion with regards to time line on completing Article 6 and verification of expectations.

ZONING ADMINISTRATORS REPORT

Note: A copy of the Zoning Administrator's report is on file with the Township Clerk.

- Lot combination application was presented for Lots 76 and 77, Plat of Villa de Charlevoix (Parcel 15-001-400-076-00 and 15-001-400-077-00), located at 4385 Concorde South and owned by Dominik and Denise Dubravec. Lot 75 is not included in the lot combination and the board suggested Sompels needs to verify and discuss with the land owners regarding the possible creation of a non-conforming lot.

ZONING BOARD OF APPEALS

An organizational meeting was held on October 7, 2024 at 7:00 PM.

CEMETERY/SEXTON

Note: A copy of the Cemetery/Sexton report is on file with the Township Clerk
The board decided to not change the current wording of Resolution No. 2024-08-01 – Resolution to Establish Cemetery Fee Schedule.

QUARTERLY FINANCIAL REPORT

Note: A copy of the Budget report is on file with the Township Clerk.

NOISE ORDINANCE

Supervisor Gaudard spoke with Sheriff Vondra regarding enforcement of the noise ordinance. Per Sheriff Vondra noise ordinances are not legally enforceable.

BOARD COMMITTEE APPOINTMENTS

The following Board Members term of office expires 12/31/24. Supervisor Gaudard to contact them for renewal of their terms of office:

• Nancy Blandford	Zoning Board of Appeals (PC Rep)
• Barbara Mathes Alguire	Planning Commission
• Dan A. Lisonbee	Planning Commission
• Doug Melvin	Board of Review
• Jack Rader, Jr.	Board of Review
• Ralph Goodrich	Board of Review
• Kathleen Donahue	Board of Review (Alternate)
• Barbara Mathes-Alguire	Parks & Rec (PC Rep)
• Michael Klein	Parks & Rec

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- Charles Barsy Parks & Rec

MANER COSTERISAN

MOTION by Simmons, seconded by Ritter to accept the agreement with Steven Kirinovic, accounting principal, proposed engagement letter of understanding, passed upon affirmative voice vote of the Board Members present with Gaudard abstaining.

OUTSIDE MAINTENANCE

The Board will look into hiring an outside “cottage” type caretaker for assisting at the Township Hall with light maintenance and landscaping.

PUBLIC COMMENT

Opened at 7:58 PM with Dave Skornia commenting on the township working more in conjunction with county wide solutions along the waterfront areas.

John Rohe commented on the Planning Commission hiring a consultant for the completion of Article 6 and also accepting the Memorandum of Understanding with the Wallon Lake Association and Conservancy indicating you can get out of the agreement at any time so there is no need to have an attorney look at it.

Closed Public comment at 8:05 PM

ADJOURNMENT

MOTION by Ritter, seconded by Beynon to adjourn the meeting at 8:06 PM, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted,



Bay Township Clerk