

BAY TOWNSHIP ZONING BOARD OF APPEALS
ORGANIZATIONAL MEETING
February 15, 2023

CALL TO ORDER Chairperson Kathleen Donahue called the meeting to order at 6:30 pm and led the Pledge of Allegiance

ATTENDANCE Upon the completion of a roll call, the following Members of the Bay Township Zoning Board of Appeals were identified as being present: Chair Kathleen Donahue, Board of Trustees Representative Steve Ritter, Planning Commission Representative Nancy Blandford, and members Arnold Koteskey and Patrick Alguire. Also present: Baranski (Recording Secretary).

APPROVAL OF AGENDA

MOTION by Koteskey, seconded by Alguire to approve February 15, 2022 agenda as amended, passed upon unanimous affirmation vote of the Board Members.

Yeas: Ritter, Alguire, Koteskey, Donahue, Blandford

Nays: None

APPROVAL OF MINUTES

MOTION by Ritter, seconded by Blandford to correct and dispense with the reading of the November 17, 2021 Bay Township Zoning Board of Appeals meeting minutes, passed upon unanimous affirmation vote of the Board Members.

Yeas: Ritter, Alguire, Koteskey, Donahue, Blandford

Nays: None

MOTION BY Blandford, seconded by Alguire, to approve the minutes of the November 17, 2021 Bay Township Zoning Board of Appeals meeting as amended passed upon unanimous affirmation vote of the Board Members.

A roll call was taken:

Yeas: Ritter, Alguire, Koteskey, Donahue, Blandford

Nays: None

ELECTION OF OFFICERS

MOTION BY Ritter, seconded by Blandford, to open nominations for Chair of Zoning Board of Appeals passed upon unanimous affirmation vote of the Board Members.

Yeas: Ritter, Alguire, Koteskey, Donahue, Blandford

Nays: None

MOTION BY Ritter, seconded by Alguire, to nominate Kathleen Donahue for Chair of Zoning Board of Appeals

MOTION BY Ritter, seconded by Koteskey, to close nominations for Chair of Zoning Board of Appeals passed upon unanimous affirmation vote of the Board Members.

Yeas: Ritter, Alguire, Koteskey, Donahue, Blandford

Nays: None

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MOTION BY Ritter, seconded by Alquire, to nominate Kathleen Donahue for Chair of Zoning Board of Appeals passed upon unanimous affirmation vote of the Board Members.

A roll call was taken.

Yeas: Ritter, Alquire, Koteskey, Blandford

Nays: None

Abstain: Donahue

MOTION BY Blandford, seconded by Ritter, to open nominations for Vice-Chair of Zoning Board of Appeals passed upon unanimous affirmation vote of the Board Members.

Yeas: Ritter, Alquire, Koteskey, Donahue, Blandford

Nays: None

MOTION BY Blandford, seconded by Donahue, to nominate Patrick Alquire for Vice-Chair of Zoning Board of Appeals

MOTION BY Ritter, seconded by Blandford, to close nominations for Vice-Chair of Zoning Board of Appeals passed upon unanimous affirmation vote of the Board Members.

Yeas: Ritter, Alquire, Koteskey, Donahue, Blandford

Nays: None

MOTION BY Blandford, seconded by Donahue, to nominate Patrick Alquire for Vice-Chair of Zoning Board of Appeals passed upon unanimous affirmation vote of the Board Members.

A roll call was taken.

Yeas: Ritter, Donahue, Koteskey, Blandford

Nays: None

Abstain: Alquire

MOTION BY Blandford, seconded by Ritter, to open nominations for Secretary of Zoning Board of Appeals passed upon unanimous affirmation vote of the Board Members.

Yeas: Ritter, Alquire, Koteskey, Donahue, Blandford

Nays: None

MOTION BY Koteskey, seconded by Ritter, to nominate Nancy Blandford for Secretary of Zoning Board of Appeals

MOTION BY Koteskey, seconded by Ritter, to close nominations for Secretary of Zoning Board of Appeals passed upon unanimous affirmation vote of the Board Members.

Yeas: Ritter, Alquire, Koteskey, Donahue, Blandford

Nays: None

MOTION BY Koteskey, seconded by Donahue, to nominate Nancy Blandford for Secretary of Zoning Board of Appeals passed upon unanimous affirmation vote of the Board Members.

A roll call was taken.

Yeas: Ritter, Donahue, Koteskey, Alquire

Nays: None

Abstain: Blandford

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ZONING BOARD OF APPEALS
2022 ORGANIZATIONAL DATES

The following dates are proposed dates for 2022 ZBA organizational/training meetings:

February 15, 2022	6:30 pm
May 17, 2022	6:30 pm
August 1, 2022	6:30 pm
November 15, 2022	6:30 pm

MOTION BY Blandford, seconded by Koteskey, to approve the proposed 2022 dates for organizational meetings of the Zoning Board of Appeals passed upon unanimous affirmation vote of the Board Members.

Yeas: Ritter, Alguire, Koteskey, Donahue, Blandford

Nays: None

PLANNING COMMISSION

REPORT

Blandford presented an oral report updating ZBA on Planning Commission activity.

BOARD OF TRUSTEES

REPORT

Ritter presented an oral report updating ZBA on Board of Trustees activity.

PUBLIC COMMENT

Open and closed at 7:53 pm.

ADJOURN

MOTION BY Blandford, seconded by Koteskey, to adjourn the ZBA meeting at 7:53 pm passed upon unanimous affirmation vote of the Board Members.

Yeas: Ritter, Alguire, Koteskey, Donahue, Blandford

Nays: None

Respectfully Submitted,

Kristin Baranski

Recording Secretary