

BAY TOWNSHIP BOARD OF TRUSTEES

May 8, 2025

REGULAR MEETING MINUTES

APPROVED

CALL TO ORDER Supervisor Gaudard called the meeting to order at 6:00 PM and led with the Pledge of Allegiance. Other Board members in attendance were: Trustee D. Beynon, S. Van Dam, Treasurer D. Bonneville and Clerk W. Simmons

PUBLIC COMMENT Public comment was opened at 6:02 PM. Discussion on issues as related to Eagle Island Rd. and EGLE determination received. Zoning Administrator Sompels to follow up with EGLE.

Public comment closed at 6:05 PM

PRIOR MEETING MINUTES

MOTION by Simmons, second by Beynon, to approve the April 10, 2025, Board of Trustees regular meeting minutes as presented as corrected passed upon affirmation voice vote of the Board members present.

SUPERVISOR REPORT

- Received a memorandum from the Charlevoix County Road Commission regarding the ongoing debris cleanup efforts within the county. CCRC will not pick up any debris that has been placed within the road right of way, which is defined as 33 feet from the road centerline.
- Non-motorized trail update; to be completed by end of May through Bay Township. Wade and Trim have received approval to complete engineering on phases 4 & 5 of the non-motorized bike trail.
- Electrical breaker has been fixed at township hall. Issue included the flag light outside and this was corrected and a new light has been installed.
- Dyer Cemetery Dry Hydrant has been repaired.
- Boyne Citizen is requesting bullet points submitted regarding the Board of Trustee meetings.
- Thoughts for the upcoming newsletter are needed.

CLERK REPORT May 6th School election received a total of 290 votes of which over 230 votes were received via absentee with the balance being in person voting on election day.

TREASURER REPORT April 30, 2025 Treasurer's report as follows:

UNRESTRICTED FUNDS

General Fund Savings:	Huntington	\$ 321,491.33
General Fund Savings:	4Front Credit Union	\$ 246,273.30
General Fund Checking:	Huntington	\$ 24,919.42
Certificate of Deposit:	Huntington	\$ 39,279.30
Capital Fund:	Northland Credit Union	\$ 51,043.66
TOTAL UNRESTRICTED FUNDS:		\$ 683,007.01

RESTRICTED FUNDS:

Road Fund Savings:	Huntington	\$ 225,751.77
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Road Fund Savings CD:	Huntington	\$ 416,697.13
TOTAL RESTRICTED FUNDS:		\$ 642,448.90

TAX FUND CHECKING

Tax Fund Checking:	Huntington	\$ 22,186.03
TOTAL		\$1,347,641.94

DEPUTY TREASURER APPOINTMENT

Treasurer Bonneville accepted the verbal resignation of Steve Ritter as Intermediate Deputy Treasurer. Phil Long was appointed Deputy Treasurer effective upon being sworn in to office.

WARRANTS

The warrants were presented for payment.

MOTION by Van Dam, seconded by Bonneville, to approve the May 08, 2025 warrants, as presented totaling \$ 18,921.93 to be paid from the General Fund, passed upon affirmation roll call vote of the Board members present.

PLANNING COMMISSION *Note: Copies of the minutes are on file with the Township Clerk with further detail.*

ZONING ADMINISTRATOR REPORT *Note: A copy of this report is on file with the Township Clerk with further detail.*

CEMETERY COMMITTEE/ AND SEXTON *Note: A copy of this report is on file with the Township Clerk with further detail.*

**ZONING BOARD
OF APPEALS** N/A

PARKS AND REC Bay Township was awarded a grant from the Charlevoix County Millage program in the amount of \$6,123.00 for landscaping improvements to Lily Pad Walloon Lake access off of Eagle Island Road. Adjacent property owners will be sent out a notice of these improvements being made as well as addressing the issue of snow plowing into the access area.

Final landscaping plans will be presented to the Board at the June meeting. All board members are requested to visit this lake access site prior to the June meeting.

ASSESSOR N/A

BOYNE CITIZEN Bay Township will send a summary of the monthly Board of Trustee meetings each month to be added under their governmental news section.

**BOYNE
DISTRICT LIBRARY**

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APPOINTMENT

MOTION by Simmons, second by Van Dam, to reappoint Mary Gaudard to the Boyne District Library Board of Trustees for an additional four-year term effective May 31, 2025 passed upon affirmation voice vote of the Board members present.

SPRING CLEAN-UP

Spring clean-up will be held on Saturday, June 21, 2025. Visit baytownshipmi.org for additional information. Signage will be placed at various locations throughout the township by the last part of May/early June.

- All items to be placed on the curb prior to 7:00 AM
- Residents on private roads must place items for pick-up at the closest public road intersection
- Accepting 2 cubic yards (4' x 4') of household waste for each household
- Items may be put out a week in advance
- Please consider recycling cardboard, paper, books, glass, cans etc. at local recycling
- Items which are NOT included:
 - Hazardous waste (gas, oil, anti-freeze fluid, items containing freon, wet paint, pesticides, batteries and mattresses)
 - Construction material (concrete, roofing shingles, siding etc.)
 - Electronics (computers, TV's microwaves etc.)
 - Yard clippings (lawn clippings, tree branches, or brush)
 - Tires

clerk's note:

Charlevoix County will be holding their Hazardous Waste drop off on June 13th and 14th. Go to charlevoixcounty.org under Materials Management and Recycling Department for additional information and to register for a time slot.

CHARLEVOIX COUNTY DISASTER MITIGATION

Copies of this 300+ page report will be emailed to all board members to review assigned sections and summarize back to the board at the June meeting.

TOWNSHIP HALL MAINTENANCE

Weeding and mulching at the hall will be scheduled and the sprinkler systems checked and turned on for the summer. All members of the board were requested to put together a list of improvements needed at the township hall building for the June 2025 meeting.

PUBLIC COMMENT

Public comment opened at 7:50 PM.

Georganna Monk reminded everyone of the Flag Ceremony to be held at Dyer Cemetery at 8:45 AM on Memorial Day. Refreshments will be served.

Public Comment closed at 7:55 PM.

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ADJOURNMENT

MOTION by Bonneville, seconded by Van Dam, to adjourn the meeting at 8:00 PM, passed upon affirmation voice vote of the Board Members present.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Wendy Simmons".

Wendy Simmons
Bay Township Clerk