

BAY TOWNSHIP BOARD OF TRUSTEE

August 14, 2025

REGULAR MEETING MINUTES

APPROVED

CALL TO ORDER

Supervisor Gaudard called the meeting to order at 6:00 PM and led with the Pledge of Allegiance. Other Board members in attendance were Trustee D. Beynon, Trustee S. Van Dam, Treasurer D. Bonneville, and Clerk W. Simmons.

PUBLIC COMMENT

Public Comment opened at 6:01 PM.

A question was raised regarding concerns with the EGLE application being Proposed to dredge approximately 2,490 cubic yards of material from 0.31 acre of a wetland pond, including approximately 0.1 acre of near-shore submerged wetland impact, to a maximum depth of 15 feet within the pond and 10 feet at the head of the pond outlet. Additionally, the applicant proposes to dredge approximately 109 cubic yards from the pond outlet channel, approximately 147 feet long by 20 feet wide (0.01 acre), to a maximum depth of 3 feet to maintain navigability from Walloon Lake to the pond.

Public comment closed at 6:03 PM.

PRIOR MEETING MINUTES

MOTION by Beynon, seconded by Van Dam to approve the July 10, 2025 Board of Trustees regular meeting minutes as presented upon affirmative voice vote of the Board Members present.

SUPERVISOR REPORT

- Attended Boyne City EMS meeting with no resolution regarding overage charges.
 - Boyne City Treasurer agreed the formula is outdated.
 - Waiting for new City Manager to review.
- Attended informational FEMA meeting and basically the available grants are not for homeowners.
- Received a call from Camp Michigania indicating they can not expand because of the sewage system. Possible new ideas using new technology that might assist the entire township on septic issues.
- Received a complaint regarding the Sumner Road boat launch area and vehicles parking in the turn around causing it impossible for launching boats.
- Spoke to the Charlevoix County Road Commission regarding not needing any additional brining because of the amount of rain received this past month.
- Spoke with Jim Vanek of the Charlevoix County Road Commission regarding the Bay Township portion of Wildwood Harbor Road and its need for attention.
- Reycraft Road gravel portion of the road has now been completed.

CLERKS REPORT

- There will not be a November election for Bay Township.

TREASURER REPORT

July 31, 2025 Treasurer's report as follows:

UNRESTRICTED FUNDS

General Fund Savings: Huntington	\$ 255,234.95
General Fund Savings: 4Front Credit Union	\$ 246,521.68
General Fund Savings: Chx State Bank	\$ 39,985.58
General Fund Checking: Huntington	\$ 19,565.14
Capital Fund: Northland Credit Union	\$ <u>52,271.20</u>

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TOTAL UNRESTRICTED FUNDS:	\$ 613,578.55
RESTRICTED FUNDS:	
Road Fund Savings: Huntington	\$ 261,477.08
Road Fund Savings CD: Huntington	<u>\$ 0</u>
TOTAL RESTRICTED FUNDS:	\$ 261,477.08
TAX FUND CHECKING	
Tax Fund Checking: Huntington	\$ 482,774.81
TOTAL	\$1,357,830.44

WARRANTS

A written report by Simmons presented the warrants for payment.
MOTION by Van Dam seconded by Bonneville to approve the August 14, 2025 warrants, totaling \$ 55,240.06 to be paid from the General Fund passed upon affirmative roll-call vote of the Board members present.

PLANNING COMMISSION REPORT

Note: A copy of the Planning Commission minutes are on file with the Township Clerk.

- Camp Daggett is inquiring about expanding their day program adding an additional 30 campers. This will require an updated PUD. Concern regarding 60 more vehicles per day entering and exiting from Church Road on to Camp Daggett Road because of such limited visibility was brought up by Beynon and needs to be addressed.
- Article 6 draft is complete and now being reviewed.
- Excellent article submitted by Barb Mathes regarding geese that could be used in the newsletter.

ZONING ADMINISTRATOR

Note: A copy of the Zoning Administrator's report is on file with the Township Clerk.

ZONING BOARD OF APPEALS

A meeting is scheduled for September 8, 2025.

PARKSAND REC

The non-motorized bike path is now open through Bay Township!
No word from the county as to when the grand opening will take place.

CEMETERY/SEXTON

Note: A copy of the Cemetery/Sexton report is on file with the Township Clerk.

ASSESSOR REPORT

Further discussion is needed on installing BS&A cloud software.

HEMINGWAY STATUE

Robin Berry presented ideas for the sign to go behind the Hemingway Statue. Township agreed it should not be larger than 12" x 18" and will need to review the final draft.

FIRE AND EMS

Current cost for 2025/2026 Fire and Ambulance		
RBCFD	25/26	\$ 86,102.79
BCFD	25/26	\$ 68,738.70
BCEMS	25/26	<u>\$144,538.60</u>
TOTAL 25/26		\$228,410.29

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One mil brings in a total of approximately \$230,000. The Township cannot sustain this increase in cost and will need to look at the possibility of presenting a millage increase to the voters.

MTA CONFERENCES

MOTION by Gaudard seconded by Beynon to approve the Clerk and Treasurer to attend the MTA professional clerks' and treasurers' conferences in Frankenmuth, MI passed upon affirmative roll-call vote of the Board members present.

FORM L-4029

MOTION by Simmons seconded by Bonneville to approve Form L-4029 2025 Tax Rate Request as presented passed upon affirmative roll-call vote of the Board members present.

QUARTERLY BUDGET

Quarterly budget was reviewed.

RESOLUTION 2025-08-01

BAY TOWNSHIP, CHARLEVOIX COUNTY BOARD OF TRUSTEES RESOLUTION

Resolution No. 2025-08-01

This resolution cancels out and supersedes Resolution 2024-12-04.

A Resolution Designating the Debra Bonneville, Township Treasurer, Phil Long, Deputy Treasurer, Wendy Simmons, Clerk and Sara Anne Burnett, Deputy Clerk, as the authorized signatories for Bay Township bank accounts

WHEREAS, the Bay Township Board of Trustees recognizes the necessity for effective management of the township's financial accounts, including the handling of government bank accounts for the deposit, withdrawal, and transfer of funds; and

WHEREAS, the Township Board has determined that the Township Treasurer, as the official responsible for overseeing financial operations, shall be authorized to handle the township's financial transactions for government-related accounts with the Deputy Treasurer and Clerk as back up signatories;

NOW, THEREFORE, BE IT RESOLVED that the Bay Township Board of Trustees hereby designates Debra Bonneville, Township Treasurer, Phil Long, Township Deputy Treasurer, and Wendy Simmons, Clerk as the authorized signatories for all government bank accounts held by the township, including but not limited to all Huntington Bank, Northland Area Federal Credit Union, 4 Front Credit Union, Fifth Third, and Charlevoix State Bank accounts including Savings, Checking, CD's and Money Market types of accounts.

BE IT FURTHER RESOLVED that the Township Treasurer, Deputy Treasurer and Township Clerk and Deputy Clerk are authorized to sign checks;

BE IT FURTHER RESOLVED that the Township Treasurer and Deputy Treasurer, are authorized to make deposits, approve transfers, and

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perform any other necessary transactions related to township government funds in the aforementioned accounts.

BE IT FURTHER RESOLVED that this authorization shall remain in effect until rescinded or revised by the Bay Township Board of Trustees, and that the Township Clerk shall provide a certified copy of this resolution to the appropriate financial institutions where township accounts are held.

ADOPTED by the Township Board of Trustees on this 14th Day of August 2025.

Upon roll call vote, the following voted:

AYE	NAY
Gaudard	
Bonneville	
Beynon	
Van Dam	
Simmons	

Supervisor declared the resolution adopted.



Bay Township Clerk

CERTIFICATE

I, Wendy Simmons, the duly elected and acting Clerk of Bay Township, hereby certify that the aforementioned resolution was adopted by the Board of Trustees of Bay Township at a meeting of said Board held on August 14, 2025, at which meeting a quorum was present, by a roll call vote of said members as therein set forth; that said resolution was ordered to take effect immediately.



Bay Township Clerk

NEIGHBOR REQUEST

Received a letter from Matt Chellis regarding the increase in public traffic crossing over onto his property in order to view the Hemingway Statue. He would like to discuss some type of privacy screen and / or designation of the property lines between the township hall property and the Chellis property.

PUBLIC COMMENT

Opened at 8:03 PM with further discussion on the EGLE application for properties on Eagle Island Road. Public comment closed at 8:15 PM.

ADJOURNMENT

MOTION by Bonneville, seconded by Beynon to adjourn the meeting at 8:17, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted,



Bay Township Clerk