

BAY TOWNSHIP BOARD OF TRUSTEE
September 11, 2025
REGULAR MEETING MINUTES
APPROVED

CALL TO ORDER Supervisor Gaudard called the meeting to order at 6:00 PM and led with the Pledge of Allegiance. Other Board members in attendance were Trustee D. Beynon, Trustee S. Van Dam, Treasurer D. Bonneville, and Clerk W. Simmons.

PUBLIC COMMENT Public Comment opened and closed at 6:01 PM with no comments.

PRIOR MEETING MINUTES **MOTION by Van Dam, seconded by Beynon to approve the August 14, 2025 Board of Trustees regular meeting minutes as presented upon affirmative voice vote of the Board Members present.**

SUPERVISOR REPORT Bay Township hosted the Walloon Lake Collaborative meeting on the morning of Thursday, September 11, 2025.

- Discussed fireworks ordinances
- Septic Systems

Will contact Charlevoix County Road Commission regarding an issue on Valley Brook Road and the possibility of adding Afton Stone in the specific problem area.

TREASURER REPORT August 31, 2025 Treasurer's report as follows:

UNRESTRICTED FUNDS

General Fund Savings: Huntington	\$ 224,060.05
General Fund Savings: 4Front Credit Union	\$ 246,605.43
General Fund Savings: Chx State Bank	\$ 39,985.58
General Fund Checking: Huntington	\$ 63,125.24
Capital Fund: Northland Credit Union	\$ 52,271.20
TOTAL UNRESTRICTED FUNDS:	\$ 626,047.50

RESTRICTED FUNDS:

Road Fund Savings: Huntington	\$ 261,699.16
Road Fund Savings CD: Huntington	\$ 0
TOTAL RESTRICTED FUNDS:	\$ 261,699.16

TAX FUND CHECKING

Tax Fund Checking: Huntington	\$ 633,715.20
TOTAL	\$ 1,521,461.86

WARRANTS A written report by Simmons presented the warrants for payment.
MOTION by Beynon seconded by Van Dam to approve the September 11, 2025 warrants, totaling \$ 141,169.67 to be paid from the General Fund passed upon affirmative roll-call vote of the Board members present.

RESORT BEAR CREEK FIRE DEPARTMENT *Note: A copy of the RBCFD is on file with the Township with the Township Clerk.*
The Board welcomed Al Welshiemer, Resort Bear Creek Fire Department Chief as he presented the Annual 2024 Fire and Emergency Report.

PLANNING COMMISSION REPORT *Note: A copy of the Planning Commission minutes are on file with the Twp. Clerk.*
Meetings will now go back to the first Tuesday of each month starting at 7:00 PM.

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ZONING ADMINISTRATOR

Note: A copy of the Zoning Administrator's report is on file with the Township Clerk.

ZONING BOARD OF APPEALS

Note: A copy of the Zoning Board of Appeals report is on file with the Township Clerk.

A meeting was held on September 8, 2025.

CEMETERY/SEXTON

Note: A copy of the Cemetery/Sexton report is on file with the Township Clerk.

- Unknown markers will be installed with the assistance of the Boyne City Girl Scouts and the Boyne City Rotary Club.
- Cristina Staats, Sexton for the Horton Bay Community Church was introduced as the newest member of the Bay Township Committee.
- The Bay Township Community Church is currently exploring options on the future of the Church Cemetery located on Church Road within Bay Township.

PARKSAND REC

The Charlevoix County Commission voted on not to complete the last two phases of the non-motorized bike trail connecting Boyne Falls to Charlevoix. A large group of supporters of the non-motorized bike trail attended the County Commissioners meeting on September 10, 2025 including Trustee Van Dam and Clerk Simmons requesting the County to re-open the discussion on completing the non-motorized trail.

ASSESSOR REPORT

No report given.

**PARKS & REC
APPOINTMENT**

MOTION by Simmons, seconded by Van Dam to appoint Chet Crow to the Bay Township Parks and Rec Committee effective immediately, passed upon affirmative voice vote of the Board Members present.

**ASSESSING/TREASURER
BS&A CLOUD SOFTWARE**

Per discussion it was learned that the Assessor does not need to upgrade to the BS&A iCloud in order for information to be sent over to the Treasurer. Treasurer Bonneville will be attending a seminar in September and will follow up on whether or not to complete the transition for the treasure to go to the cloud.

EMS NEXT STEPS

The City of Boyne City EMS invoiced the following for ambulance services in Bay Township.

2023 thru 2024 \$ 29,278.74

2024 thru 2025 \$ 50,966.96

2025 thru 2026 \$ 77,388.27 plus a shortfall in 2023 of \$42,484.43

plus a shortfall in 2024 of \$24,665.90

plus an unknown shortfall for 2025*

due for 2025 /2026 of a total \$144,538.60* not including unknown.

- Supervisor Gaudard will contact other townships that have contracts with the City of Boyne City to question if they have paid any of the "shortfall" charges.
- Supervisor Gaudard will also find out if any of the other townships have contacted legal council to question the legality of charging for "shortfalls."

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- Upon reviewing the initial signed contract by the former supervisor, there is nothing in the minutes approving this contract via a motion and/or resolution questioning its original validity.
- Notification will go out to the City of Boyne City requesting removing the auto-renewal clause from the contract along with a formal review being completed.

TOWNSHIP HALL NEIGHBOR

Supervisor Gaudard spoke with Matt Chellis, owner of the property directly next door to the Township Hall with regards to people trespassing on his property to get a better angle of the new Hemmingway statue. After speaking with Mr. Chellis, he is now requesting a privacy fence be put up at the township's expense. The township had previously discussed more of a type of split rail designating where the property line is located or the possibility of designating with a few landscaping trees placed on the Chellis side of the property. The township will not spend tax payer money for a privacy fence.

LAVENDER FARM

Bill Mansfield presented Liquor Control Commission participation permit applications to the board to review for discussion of changing the current Lavender Farm liquor license at the October meeting.

NO PARKING SIGNS NEEDED AT SUMNER ROAD BOAT LAUNCH

Supervisor Gaudard will contact the Charlevoix County Road Commission regarding the placement of no parking signs at the boat launch area to make room for boats to swing around to back down the ramp.

The issue of the boat ramp portion located in the water has still not been resolved.

PUBLIC COMMENT

Opened at 8:03 PM with further discussion on the EGLE application for properties on Eagle Island Road. Public comment closed at 8:15 PM.

ADJOURNMENT

MOTION by Beynon, seconded by Van Dam to adjourn the meeting at 8:17, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted,



Bay Township Clerk