

BAY TOWNSHIP BOARD OF TRUSTEE

June 12, 2025

REGULAR MEETING MINUTES

APPROVED

CALL TO ORDER

Supervisor Gaudard called the meeting to order at 6:00 PM and led with the Pledge of Allegiance. Other Board members in attendance were Trustee S. Van Dam, Trustee D. Beynon, Treasurer D. Bonneville, and Clerk W. Simmons.

PUBLIC COMMENT

Public Comment opened at 6:01 PM with appreciation given to the board for joining the Walloon Lake Watershed Collaborative. Public comment closed at 6:02 PM.

PRIOR MEETING MINUTES

MOTION by Beynon, seconded by Van Dam to approve the May 8, 2025 Board of Trustees regular meeting minutes as presented upon affirmative voice vote of the Board Members present.

SUPERVISOR REPORT

- Walloon Lake Water Shed inaugural steering committee meeting was held on June 6, 2025.
- FEMA correspondence regarding SID 620 Notification of Stream Reaches and Engineering Methods.

CLERKS REPORT

- May 2025 election reimbursement expense request (total of \$2,794.48) was sent to Boyne City Schools.
- Dry hydrants and direct water sources servicing Bay Township presented to the Board.
- Camp Sherwood Lake access is currently closed until the CCRC can clear the large fallen trees over the access road.

TREASURER REPORT

May 31, 2025 Treasurer's report as follows:

UNRESTRICTED FUNDS

General Fund Savings: Huntington	\$ 339,654.00
General Fund Savings: 4Front Credit Union	\$ 246,356.97
General Fund Savings: Chx State Bank	\$ 39,981.20
General Fund Checking: Huntington	\$ 19,474.82
Capital Fund: Northland Credit Union	\$ 51,043.66

TOTAL UNRESTRICTED FUNDS: \$ 696,510.65

RESTRICTED FUNDS:

Road Fund Savings: Huntington	\$ 225,943.50
Road Fund Savings CD: Huntington	\$ 416,697.13

TOTAL RESTRICTED FUNDS: \$ 642,640.63

TAX FUND CHECKING

Tax Fund Checking: Huntington	\$ 8,094.18
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TOTAL \$1,347,245.46

WARRANTS

A written report by Simmons presented the warrants for payment.

MOTION by Bonneville seconded by Beynon to approve the June 12, 2025 warrants, totaling \$432,832.38 (including \$410,489.94 for Reycraft Road paving) to be paid from the General Fund passed upon affirmative roll-call vote of the Board members present.

PLANNING COMMISSION

Note: A copy of the Planning Commission's report is on file with the Township Clerk.

- Special Use permit was approved for Lavender Farm and will go before the Board of Trustees at the July meeting.
- There will be no Planning Commission meeting in July.

ZONING ADMINISTRATOR

Note: A copy of the Zoning Administrator's report is on file with the Township Clerk.

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REPORT

**ZONING BOARD OF
APPEALS**

No meeting scheduled.

PARKS AND REC

Lily Pad lake access site landscaping will proceed with the request to consider the Waterfront Overlay zoning.

MOTION by Van Dam, seconded by Bonneville to approve the purchase of a picnic table for Lake Street road end in the amount of \$700.00 plus shipping was approved upon affirmative roll call vote of the Board Members present.

CEMETERY/SEXTON

Note: A copy of the Cemetery/Sexton report is on file with the Township Clerk

- The dry hydrant at Dyer Cemetery was repaired.
- Ice storm damage to trees was completed.
- The irrigation underground leak was repaired

RESOLUTION 2025-06-01

MOTION by Simmons, seconded by Van Dam to approve Resolution Number 2025-06-01 Charlevoix County Natural Hazard Mitigation Plan was approved upon affirmative roll call vote of the Board Members present.

BAY TOWNSHIP

Resolution 2025-06-01

Charlevoix County Natural Hazard Mitigation Plan

Effective: June 12, 2025

Whereas, all jurisdictions within Charlevoix County have exposure to natural, technological and human-induced hazards that may damage or destroy life, property, the environment, or local economy; and

Whereas, pro-active mitigation of known hazards before a disaster event can reduce or eliminate damages and impacts to life, property, the environment or local economy; and

Whereas, The Disaster Mitigation Act (DMA) of 2000 (Public Law 106-390) established new requirements for pre- and post- disaster hazard mitigation programs; and

Whereas, the 2024 Charlevoix County Natural Hazard Mitigation Plan 5 Year Update has been developed in accordance with the DMA of 2000 to reflect the concerns of the citizens and stakeholders of Charlevoix County; and

Whereas, Bay Township previously adopted the 2016 Charlevoix County Natural Hazard Mitigation Plan on September 14, by Resolution No. 2017-9-1

Whereas, Bay Township affirmed participation in the maintenance of the 2024 Charlevoix County Natural Hazard Mitigation Plan and committed to participating in the update of the Plan no less than once every 5 years; and

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Whereas, the 2024 Charlevoix County Natural Hazard Mitigation Plan provides a set of actions to reduce risk from natural hazards through education and outreach programs, establishes a foundation for coordination among agencies in Charlevoix County, identifies future mitigation projects, and meets the qualifications for federal assistance programs in order to be eligible for FEMA pre-disaster and post-disaster mitigation grant funding;

Now, therefore, be it resolved that:

Bay Township does hereby adopt the 2024 Charlevoix County Natural Hazard Mitigation Plan 5 Year Update as an official plan of Bay Township Resolution 2025-06-01.

Date of Adoption__ June 12, 2025 __

Authorizing Signature



Bay Township Clerk

PUBLIC COMMENT

Opened at 8:29 PM. Appreciation from Walloon Lake residents on Bay Township's participation in the Walloon Lake water Shed Program.
Public Comment closed at 8:30 PM.

ADJOURNMENT

MOTION by Van Dam, seconded by Beynon to adjourn the meeting at 8:31 PM, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted,



Bay Township Clerk