

BAY TOWNSHIP BOARD OF TRUSTEE

June 11, 2026

REGULAR MEETING MINUTES

APPROVED

CALL TO ORDER

Supervisor Gaudard called the meeting to order at 6:00 PM and led with the Pledge of Allegiance. Other Board members in attendance were Trustee D. Beynon, Trustee S. Van Dam, Treasurer D. Bonneville, and Clerk W. Simmons.

PUBLIC COMMENT

Public Comment opened at 6:01 PM.
Ron Van Zee, from Hayes Township, representing Lake Charlevoix EMS Authority commented on the value of becoming a member of the Authority.

PRIOR MEETING MINUTES

MOTION by Beynon, seconded by Van Dam to approve the May 14, 2026 Board of Trustees regular meeting minutes upon affirmative voice vote of the Board Members present.

SUPERVISOR REPORT

- KCI will credit \$100.00 because of numerous newsletter envelopes were received without the insert inside.
- The Charlevoix County Road Commission is working on quotes for the Sumner Road Boat ramp. This will need to be approved by EGLE.
- The sign at Wildwood Lake access needs to be mounted on the posts again.
- Spoke with Pastor Kathy at the Methodist Church and gave her options on titles companies.
- Met with the new Resort Township Supervisor.

CLERK REPORT

- The America250MI Grant reimbursement request has been submitted and accepted for approval.
- Reimbursement of \$3,058.64 for expenses incurred for the April Char-Em election has been received.
- The Cemetery Committee accepted Beverly Johnnecheck Neville as a new member effective immediately.
- Hired Ron Page, independent contractor, for light maintenance work at the hall.
- Chuck Barsy has requested to step down as chairperson of the Parks and Rec Committee.

TREASURER REPORT

May 31, 2026 Treasurer's report as follows:

UNRESTRICTED FUNDS

General Fund Savings: Huntington	\$ 316,469.57
General Fund Savings: 4Front Credit Union	\$ 247,344.20
General Fund Savings: Chx State Bank	\$ 40,015.60
General Fund Checking: Huntington	\$ 21,233.78
Capital Fund: Northland Credit Union	\$ 53,851.18
TOTAL UNRESTRICTED FUNDS:	\$ 678,914.33

RESTRICTED FUNDS:

Road Fund Savings: Huntington	\$ 466,577.12
Road Fund Savings CD: Huntington	\$ 0
TOTAL RESTRICTED FUNDS:	\$ 466,577.12

TAX FUND CHECKING

Tax Fund Checking: Huntington	\$ 8,640.52
TOTAL ALL FUNDS	\$1,154,131.97

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WARRANTS

A written report by Simmons presented the warrants for payment.

MOTION by Simmons, seconded by Beynon to approve the May 14, 2026 warrants, totaling \$ ~~21,113.85~~ 24,370.15 to be paid from the General Fund passed upon affirmative roll-call vote of the Board members present.

A ZOOM meeting will be set up with the Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) to review the opportunity to invest township monies into this program at the Thursday, July 9, 2026 9:00 AM board meeting.

PLANNING COMMISSION REPORT

Note: A copy of the Planning Commission's report is on file with the Twp. Clerk.
The Bay Township Planning Commission met on Wednesday, May 27, 2026 at 7:00 P.M. The purpose of the meeting was to consider an application for Special Use Permit to allow an accessory structure without a primary structure allowed as a Special Use by Article IV, Section 4.7 g. Bay Township Zoning Ordinance, on parcel 15-001-006-016-55 with conditions was approved.

Public hearing was held on June 2, 2026 for the purpose of reviewing Article 6 (Waterfront Overlay) and forward the draft to Charlevoix County Planning Commission for review.

Article 5.4 (Lot Area, Lot Width and Setback Requirements) was edited for clarification of language and approved to be forwarded to the Township Attorney for review.

A public hearing was approved to be held on August 5, 2026 regarding a change in setback requirements in 9.6.e (Village Overlay District).

There will be no Planning Commission meeting In July.

ZONING ADMINISTRATOR

Note: A copy of the Zoning Administrator's report is on file with the Twp. Clerk.
There is a zoning violation regarding a dock issue violating the 15' set back that is currently being addressed. This will go to the ZBA if not resolved.

Issues with permanent camping near Camp Daggett and Reycraft and the northeast corner of Sherwood and Camp Daggett will be looked into.

ZONING BOARD OF APPEALS

No meeting.

CEMETERY/SEXTON

Note: A copy of the Cemetery/Sexton report is on file with the Twp. Clerk.
There will be an open house depicting the historical milestones of Horton Bay on the 4th of July. It will be held both before and after the parade and is part of the America250MI grant project.

BOYNE CITY EMS CONTRACT

MOTION by Simmons, seconded by Bonneville to approve township attorney, Michael Bila of Bauckham, Thall, Seeber, Kaufman & Koches, PC to notify the City of Boyne City, in writing, of the termination of our contract between Bay Township and the City of Boyne City effective December 31, 2026, thereby meeting the

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contracts' 180 day of cancellation clause passed upon affirmative roll-call vote of the Board members present.

RESOLUTION 2026-06-01
LAKE CHARLEVOIX EMS
AUTHORITY

MOTION by Simmons, seconded by Bonneville to adopt Resolution 2026-06-01 effective June 11, 2026 requesting participation in the Lake **Charlevoix Area EMS Authority passed upon affirmative roll-call vote of the Board members present.**

BAY TOWNSHIP

**RESOLUTION REQUESTING AND APPROVING PARTICIPATION IN
THE LAKE CHARLEVOIX EMS AUTHORITY AS AN
INCORPORATING MEMBER**

Resolution Number 2026-06-01

Effective June 11, 2026

At a regular meeting of the Township Board of **Bay Township,**
Charlevoix County, Michigan, held on the **11th day of June 2026,**

WHEREAS, the Township Board finds that the protection of the public health, safety, and welfare requires the availability of high-quality emergency medical services for Township residents and visitors; and

WHEREAS, the Lake Charlevoix EMS Authority ("Authority") was established pursuant to the Emergency Services Authorities Act, Public Act 57 of 1988, as amended, MCL 124.601 et seq., for the purpose of providing emergency medical and ambulance services; and

WHEREAS, the Township Board has determined that participation in the Authority as an incorporating member will promote efficient, economical, and reliable emergency medical services for the residents of the Township; and

WHEREAS, the Township Board is requesting to become an incorporated member of Lake Charlevoix EMS Authority, 9251 Major Doug Sloan Road, Charlevoix, MI 49720; and

WHEREAS, the Township Board has reviewed the proposed Articles of Incorporation and/or Intergovernmental Agreement governing the Authority and desires to become an incorporating member thereof.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township of **Bay** hereby approves participation in the Lake Charlevoix EMS Authority as an incorporating member pursuant to Public Act 57 of 1988, as amended.
2. The Township approves and adopts the Articles of Incorporation and Intergovernmental Agreement of the Lake Charlevoix EMS Authority, subject to review and approval by the Township Attorney.

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3. The Township Supervisor and Township Clerk are authorized and directed to execute all documents necessary to effectuate the Township's participation in the Authority.
4. Deb Beynon, Trustee is hereby appointed as the Township's representative to the Authority Board of Directors, and Steve Van Dam, Trustee is appointed as alternate representative, to serve in accordance with the Authority's governing documents.
5. Township officials are authorized to take all actions necessary to complete the Township's admission as an incorporating member, including filing, publication, and notification requirements required by law.
6. This Resolution shall take effect immediately upon adoption.

AYES: (5) Gaudard, Van Dam, Simmons, Bonneville, Beynon

NAYS: none

ABSENT: none

RESOLUTION DECLARED ADOPTED.



Township Clerk

Date: 6/11/2026

ZONING COMPUTER

MOTION by Simmons, seconded by Van Dam to approve spending up to \$1500.00 for a new laptop for the Zoning Administrator passed upon affirmative roll-call vote of the Board members present.

FRONT DECK REMODEL

MOTION by Bonneville, seconded by Beynon to accept and approve Hernden Contracting to complete the front deck remodel per quote #06112026 in the amount of \$5,493.30 and completed prior to July 4, 2026 passed upon affirmative roll-call vote of the Board members present.

PUBLIC COMMENT

Public comment opened at 7:30 PM
Received comment regarding Eagle Island is back on the docket for a request for a permit for earth moving. Sompels requested a permit be taken out by the resident. Also received comment agreeing with the Township cancelling the EMS contract with the City of Boyne City and going with the Lake Charlevoix EMS Authority.

Public comment closed at 7:32 PM

ADJOURNMENT

MOTION by Beynon seconded by Bonneville to adjourn the meeting at 7:33 PM, passed upon affirmative voice vote of the Board Members present.

Respectfully submitted,



Bay Township Clerk